

March 13, 2012

The Board of Education of Community Unit School District Number Two met at 7:00 P.M., on Tuesday, March 13, 2012, in the Board of Education and Administrative Offices, 1701 Charleston Avenue, Mattoon, Illinois.

The meeting was called to order by Board President Michelle Skinlo.

ROLL CALL: Present: Colleen Garner, Gary Kepley Robert Miller, Rodney Morris, Susan Smith, Bill Standerfer, and Michelle Skinlo

Absent: None

RECEPTION OF VISITORS:

Board President Michelle Skinlo welcomed all visitors present and opened the floor to those wishing to address the board on agenda and non-agenda items.

Agenda: Report on Population and Enrollment Forecasts, 2012-2021 – Dr. Jerome McKibben, McKibben Demographic Research

Dr. Jerome McKibben presented to the Board of Education a report regarding the *Mattoon Community Unit School District #2 Population and Enrollment Forecasts, 2012-2021*. The report consisted of an introduction, origin of the data used for the forecasts, assumptions derived from this data, the methodology, and results and analysis of the population forecasts.

At the conclusion of the presentation, Dr. McKibben presented a summary of the report for Mattoon C.U.S.D. #2 as follows:

1. The fertility rates for the Mattoon Community Schools will remain below replacement levels for the life of the forecasts. (TFR=2.01 for the district vs. 2.1 for replacement level)
2. Most in-migration to the district occurs in the 0-to-9 and 25-to-34 age groups.
3. The local 18-to-24 year old population continues to leave the district, going to college or moving to other urban areas.
4. The primary factor causing the district's enrollment to grow over the next 5 years is the presence of large preschool age cohorts centered in the Williams area.

5. Changes in year-to-year enrollment (particularly after 2016) largely will be due to smaller cohorts entering and moving through the system in conjunction with larger cohorts leaving the system.
6. As in-migration of young families continues to slow and smaller grade cohorts enter into the school system, total enrollment will begin to stabilize. However, enrollment will increase between 2012 and 2017. After 2017, the district's elementary enrollment will begin a steady decline.
7. As the district continues to have less new home construction, the rate and magnitude of existing home sales and the occupancy rates of the rental housing units will become the increasingly dominant factor affecting the amount of population and enrollment change.
8. Total enrollment is forecasted to increase by 180 students, or 5.1%, between 2011-12 and 2016-17. Total enrollment will grow by 16 students, or 0.4%, from 2016-17 to 2-21-22.

CONSENT AGENDA:

The Consent Agenda, consisting of the following items, was presented to the Board for approval:

- Approval of the minutes of the regular meeting of the Board held on February 14, 2012 and of the Executive Session Minutes held on February 14, 2012
- Financial – Payment of February 2012 bills as presented
- Approval of the February 2012 Enrollment Report – 3,452 as presented
- Approval of the 2012 summer school proposals for K-12 as presented

See Exhibit 3.4a

- Approval for membership in Illinois High Association (IHSA) and Illinois Elementary School Association (IESA)

See Exhibit 3.5a

- Freedom of Information Report – No requests received in the Superintendent's office since the last meeting.

Miller moved, seconded by Smith, to approve the Consent Agenda as presented.

Roll call vote as follows: Kepley,aye; Miller,aye; Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Skinlo,aye. Nays, none. Motion carried.

**PROGRESS REPORT ON MHS
ROOF PROJECT AND FUTURE
ROOFING NEEDS – RYAN BENSON,
GARLAND CO.:**

(Information Item):

Garland Company representative Ryan Benson gave an updated report on the completed sections of the MHS roof as well as other sections of the high school roof, and a PowerPoint presentation of the middle school roof. Upon completion of the presentations, the following options were presented to the Board for the middle school and high school:

Mattoon Middle School

Option 1: part of 100, 200, 300 wings at an estimate of \$415,000.00 (30 Year No Dollar Limit Warranty)

Option 2: 100 wing, locker rooms, administration offices at an estimate of \$340,000.00 (30 Year No Dollar Limit Warranty)

Option 3: All areas that have been identified as problematic

Mattoon High School

Option 1: Boiler room roof at an estimate of \$70,000.00 (30 Year No Dollar Limit Warranty)

Option 2: Roof section A & C at an estimate of \$445,000.00 (budgeted for 2013 (30 Year No Dollar Limit Warranty)

With the unpredictability of General State Aid funding for the next school year, administration recommended not proceeding with any of the roofing projects at this time.

See Exhibit 4.1a

**BOARD ACTION TO AWARD BID
FOR SALE OF PROPERTY LOCATED
WEST OF VETERANS FIELD ON
SOUTH 9TH STREET:**

Assistant Superintendent for Business Tom Sherman recommended the Board of Education approve awarding the only bid of \$4,200.00 received from Broadway Christian Church for the 1.6 acres of ground immediately west of the middle school baseball field.

Smith moved, seconded by Garner, to approve the only bid of \$4,200.00 to Broadway Christian Church for the 1.6 acres of ground as presented.

Roll call vote as follows: Miller,aye; Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Kopley,aye; Skinlo,aye. Nays, none. Motion carried.

**BOARD ACTION ON RESOLUTION
TO ALLOW SERVICE CREDIT IN THE
ILLINOIS MUNICIPAL RETIREMENT
FUND FOR MEMBERS HAVING SERVED
IN THE ARMY:**

This agenda item was tabled for the need of further investigation and may or may not be revisited.

**PERSONNEL REPORT –
C.U.S.D. #2:**

Assistant Superintendent for Human Resources Dr. David Skocy presented the following C.U.S.D. #2 personnel report to the Board for approval:

Certified Resignations – C.U.S.D. #2

- Nancy Conlon, retiring (effective 2017-18 school year)
- Steve Conlon, retiring (effective 2017-18 school year)
- Terrie Hudson, retiring (effective 2017-18 school year)

Certified Appointments – C.U.S.D. #2

- Samantha Albrecht, Math Teacher at Mattoon High School (effective 2012-13 school year)
- Rachel Fowler, LBS1 Special Education Teacher at Riddle Elementary School (effective 2012-13 school year)
- Ashley Osborne, Spanish Teacher at Mattoon Middle School (effective 2012-13 school year)
- Jenna Spitz, 6th Grade Teacher at Mattoon Middle School (effective 2012-13 school year)
- Jenna Talbert, Math Teacher at Mattoon High School (effective 2012-13 school year)
- Daphane Hammer, Substitute Teacher
- Meghan Koons, Substitute Teacher

Classified Resignations – C.U.S.D. #2

- Sharon Miller, retiring as Paraprofessional at Riddle Elementary School (effective June 1, 2012)
- Steve Parker, resigning as Substitute Teacher Coordinator (effective June 1, 2012)

Classified Appointments – C.U.S.D. #2

- Michael Davis, Substitute Bus Driver
- Debby Ellis, Substitute Paraprofessional
- Eric Anderson, Volunteer
- Blake Cutright, Volunteer
- Matthew Fisher, Volunteer
- Meghan Scott, Volunteer
- Katie Walk, Volunteer

Kepley moved, seconded by Miller, to approve the Personnel Report for C.U.S.D. #2 as presented.

Roll call vote as follows: Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Skinlo,aye. Nays, none. Motion carried.

NEW BUSINESS

Board President Michelle Skinlo announced the dates and theme for the next Relay for Life:

August 25th and 26th, 2012 at Peterson Park
The theme is *Once Upon a Cure*.

EXECUTIVE SESSION:

Standerfer moved, seconded by Miller, at 8:05 p.m. to go into Executive Session to discuss matters pertaining to the employment of personnel, the sale or purchase of property, and collective bargaining with the Mattoon Education Association.

Roll call vote as follows: Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Morris,aye; Skinlo,aye. Nays, none. Motion carried.

Others present for the Executive Session were:
Superintendent Mr. Larry Lilly, Assistant Superintendent for Human Resources Dr. David Skocy, and Assistant Superintendent for Business Mr. Tom Sherman.

**OPEN SESSION
RECONVENED:**

Board President Michelle Skinlo declared Executive Session closed and Open Session reconvened at 9:30 p.m.

ADJOURNMENT:

Garner moved, seconded by Smith, to adjourn the meeting at 9:30 p.m.

Roll call vote as follows: Miller,aye; Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Skinlo,aye. Nays, none. Motion carried.

President

Date April 17, 2012

Secretary