

July 10, 2012

Sine Die Meeting

The Board of Education of Community Unit School District Number Two met at 7:00 P.M., on Tuesday, July 10, 2012 in the Board of Education and Administrative Offices, 1701 Charleston Avenue, Mattoon, Illinois.

The meeting was called to order by Board President Michelle Skinlo.

**ROLL CALL:** Present: Colleen Garner, Robert Miller, Rodney Morris, Susan Smith, Bill Standerfer, Michelle Skinlo

Absent: Gary Kepley

**RECEPTION OF VISITORS:**

Board President Michelle Skinlo welcomed all visitors present and opened the floor to those wishing to address the Board on agenda and non-agenda items.

**Agenda – Report on Stretch Time Program Partnership with YMCA**

Mattoon Middle School Assistant Principal Denise Titus presented the Board with a report on the Stretch Time Program Partnership with the YMCA.

See Exhibit 2.1a

**Non-Agenda – None**

**CONSENT AGENDA:** Consent Agenda, consisting of the following items, was presented to the Board for their approval:

- Approval of the minutes for the regular meeting of the Board held on June 12, 2012; for the executive session meeting of the board held on June 12, 2012 with a correction made to indicate the attendance of Board Member Rodney Morris via telephone conference during executive session; for the Special meeting of the Board held on June 29, 2012 with a correction made regarding the roll call vote for adjournment of the special board meeting which should have shown “Garner” for the second on the motion to adjourn – not “Morris”; and for the executive session meeting of the Board held on June 29, 2012.
- Financial – Approval of payment of the June 2012 bills and the monthly financial reports by fund as presented.

- Freedom of Information Report – Approval of a request received from Rebecca Franklin of Jaminson, Pennsylvania requesting copies of documents containing rates and vendors for occupational therapy, physical therapy, speech/language therapy, school psychology, social work, and interpretation services.

Standerfer moved, seconded by Smith, to approve the Consent Agenda as presented.

Roll call vote as follows: Kepley,absent; Miller,aye; Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Skinlo,aye. Nays, none. Motion carried.

**PRESENTATION OF TENTATIVE  
FISCAL YEAR 2013  
BUDGET:**

(Information Item):

Assistant Superintendent for Business Tom Sherman presented the tentative fiscal year 2013 School District Budget. Mr. Sherman stated total budgeted revenues are \$34,885,000 and total budgeted expenses are \$34,775,000 which allowed for a balanced budget (in the black) by approximately \$110,000. Mr. Sherman stated the budget is tentative with a lot of uncertainties especially related to the revenue side. The tentative FY13 budget will be on display in the Board of Education Office at 1701 Charleston Avenue for 30 days as required by law. No action will be taken on the FY13 school district budget until the next regular meeting of the Board of Education on September 11<sup>th</sup>, 2012.

See Exhibit 4.1a

**BOARD ACTION TO ESTABLISH A  
PUBLIC HEARING DATE AT 7:00 P.M.  
ON SEPTEMBER 11, 2012 TO APPROVE  
FY13 BUDGET:**

The Board of Education will be requested to approve a public hearing date for September 11, 2012 at 7:00 p.m. to approve the FY13 budget for Mattoon C.U.S.D. #2. As required by law, the budget hearing date and time will be advertised in the local newspaper.

See Exhibit 4.2a

Garner moved, seconded by Smith, to approve the public hearing date for the FY13 budget for the Mattoon school district as presented.

A unanimous voice vote of “ayes” carried the motion.

**BOARD ACTION TO APPROVE  
PERSONNEL REPORT FOR MATTOON  
COMMUNITY UNIT SCHOOL**

**DISTRICT #2:** Assistant Superintendent for Human Resources Dr. David Skocy presented the following C.U.S.D. #2 personnel report to the Board for approval:

**Certified Resignations – C.U.S.D. #2**

- Brian Prince, resigned as Special Education teacher for the Neil Armstrong Program at Hawthorne School (effective 2012-2013 school year)

**Classified Resignations – C.U.S.D. #2**

- Jennifer Holcomb, resigned as bus driver (effective immediately)

**Classified Appointments - C.U.S.D. #2**

- Richard Kelly, as bus driver (effective 2012-2013 school year)
- Susan Bushue, as sub custodian (effective immediately)
- William Campbell, as sub bus driver (effective immediately)
- Megan Crump, as a volunteer
- Haley Griffin, as a volunteer
- Tanner Kroening, as a volunteer
- Cole Pierce, as a volunteer

**ADDENDUM**

**Certified Appointment – C.U.S.D. #2**

- Geoffrey Clarkson, as Special Education LBS1 for the Neil Armstrong Program at Hawthorne School (effective 2012-2013 school year)

Miller moved, seconded by Garner, to approve the Personnel Report for C.U.S.D. #2 as presented.

Roll call vote as follows: Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Kepley,absent; Miller,aye; Skinlo,aye. Nays, none. Motion carried.

**PRESENTATION OF BEGINNING  
OF THE SCHOOL YEAR**

**DATES:**

**2012-13 School Registration:**

Registration for ALL Mattoon students will be conducted at the school in which the student is enrolling:

*Thursday, August 2<sup>nd</sup>* - 8:00 A.M. to 6:00 P.M.

*Friday, August 3<sup>rd</sup>* - 8:00 A.M. to 1:00 P.M.

**Thursday, August 16 - (Teacher Institute Day)**

- All certified, support staff, and Board Members are invited to a breakfast at Riddle School from 8:00 - 9:15 a.m.;

**Friday, August 17 – (First Day of Student Attendance)**

- Students will be dismissed 2 ½ hours early for staff development and/or school improvement activities in the afternoon; and
- Buses will run regular routes and cafeterias will serve meals.

**Monday, August 20**

- Students and staff will report for the first full day of classes.

**Friday, August 24, 2012** - 1<sup>st</sup> home football game against Troy Triad

**PRESENTATION OF PROPOSED  
BOARD POLICY CHANGES AND**

**ADDITIONS:**

(Information Item):

Superintendent Larry Lilly presented the Board of Education with the proposed board policy changes. No action will be requested until the August regular meeting of the Board.

See Exhibit 6.2a

**ADJOURN SINE DIE:**

Board President Michelle Skinlo requested a motion to adjourn the meeting sine die.

Garner moved, seconded by Smith, at 7:35 p.m., to adjourn the meeting sine die.

A unanimous voice vote of “ayes” carried the motion.

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President

Date August 14, 2012

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Secretary