

August 14, 2012

The Board of Education of Community Unit School District Number Two met at 7:00 P.M., on Tuesday, August 14, 2012, in the Board of Education and Administrative Offices, 1701 Charleston Avenue, Mattoon, Illinois.

Board President Michelle Skinlo asked all in attendance to stand for the Pledge of Allegiance. Following the Pledge of Allegiance, the meeting was called to order by President Skinlo.

**ROLL CALL:** Present: Colleen Garner, Gary Kepley, Robert Miller, Rodney Morris, Susan Smith, Bill Standerfer, Michelle Skinlo

Absent: None

**RECEPTION OF VISITORS:**

Board President Michelle Skinlo welcomed all visitors present and opened the floor to those wishing to address the board on agenda and non-agenda items.

**Agenda: Presentation and Board Action Requesting to Use Kinzel Field as a Plot for the Agriculture Program – MHS FFA Chapter and Sponsor Ryan Wildman.**

MHS Agriculture Instructor Mrs. Ryan Wildman presented a PowerPoint presentation to the Board of Education with the assistance of three MHS students – Cody Morris (FFA Chapter President), Gabe Stoll (FFA Chapter Vic-President), and Whitney Meaker (FFA Chapter Sentinel). The presentation was in reference to seven acres of a plot of ground known as Kinzel Field to be used as an agricultural plot for the Mattoon High School Agricultural Program. Subjects of discussion covered in the presentation included:

1. The Initial Plan
2. Plan of Action
3. Benefits for the Agriculture Program Students

Discussion followed concerning the softball field adjacent to the agricultural plot on the south side of Kinzel Field; potential plans for the agricultural plot if clay or gravel becomes an issue with the soil on the plot; any issues that might involve gas tanks once located on the north end of Kinzel Field; any easements that might be needed; operation of equipment for plowing and harvesting; and communication with neighbors close to the field to resolve any potential conflicts.

Board Member Rodney Morris thanked the Mattoon Area Council and local farmer, Tom Niemeyer, for all their support regarding

this project. Board Member Bob Miller stated it was the best thing to happen concerning the use of that parcel of land.

Following the presentation and discussion, Board President Skinlo requested a motion to approve the use of Kinzel Field as a plot for the Mattoon High School Agriculture Program as presented.

See Exhibit 2.1a

Miller moved, seconded by Smith, to approve the use of Kinzel Field as presented.

Roll call vote as follows: Kepley,aye; Miller,aye; Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Skinlo,aye. Nays, none. Motion carried.

**Non-Agenda: None**

**CONSENT AGENDA:** The Consent Agenda, consisting of the following items, was presented to the Board for approval:

- Approval of the minutes of the Sine Die Board Meeting held on July 10, 2012 and of the Reorganization Board Meeting held on July 10, 2012
- Financial – Payment of July 2012 bills as presented
- Approval of the Resolution of Hazardous Conditions for the 2012-13 school year.

See Exhibit 3.3a

- Approval of permission for school affiliated organizations to conduct activities in school district facilities
- Approval of Board Policy Changes Presented July 10, 2012

See Exhibit 3.5a

- Approval of the Freedom of Information Report - no requests received in the Superintendent's office since the last meeting.

Smith moved, seconded by Miller, to approve the Consent Agenda as presented.

Roll call vote as follows: Miller,aye; Morris,aye;  
Smith,aye; Standerfer,aye; Garner,aye; Kopley,aye;  
Skinlo,aye. Nays, none. Motion carried.

**ANNOUNCEMENT OF ILLINOIS  
STATE BOARD OF EDUCATION  
MAINTENANCE GRANT FOR**

**\$50,000:**

(Information Item):

Assistant Superintendent for Business Tom Sherman announced the receipt of a \$50,000 School Maintenance Grant from Illinois State Board of Education. The grant is a matching funds grant and will be used to supplement the cost for the repair of a section of the Mattoon Middle School roof. The total cost of the roof repair will be about \$100,000.00

**UPDATE ON REPLACEMENT  
OF A ROOF SECTION AT**

**MMS:**

(Information Item):

Assistant Superintendent for Business, Tom Sherman presented an update to the Board of Education regarding the replacement of middle school roofing section being completed by Industrial Services. Mr. Sherman reported that all items of a section of the middle school roof being replaced are to be completed by Thursday, August 16, 2012, which is the first day of student attendance. In addition, Mr. Sherman reported that Industrial Services would reimburse the district for any damaged items due to the recent heavy rain fall received before the section of the roof was completed. Mr. Sherman commended the middle school custodial staff for getting all water damage cleaned up following the 1½” rain fall which caused several severe roof leaks.

**PERSONNEL REPORT –**

**C.U.S.D. #2:**

Assistant Superintendent for Human Resources Dr. David Skocy presented the following C.U.S.D. #2 personnel report to the Board for approval:

**Certified Resignations - C.U.S.D. #2**

- Vickie Beavers, resigned as Special Education Teacher at Mattoon High School (effective 2012-2013 school year)
- Erin Haggerty, resigned as English teacher at Mattoon High School (effective 2012-2013 school year)
- Kim Harmon, resigned as Psychologist at Williams Elementary School (effective 2012-2013 school year)

- Marissa Wright, resigned as 7<sup>th</sup> grade Language Arts Teacher at Mattoon Middle School (effective 2012-2013 school year)

**Certified Appointments – C.U.S.D. #2**

- Katrina Farris, Early Childhood Teacher at Hawthorne School (effective 2012-2013 school year)
- Elizabeth Porter, English teacher at Mattoon High School (effective 2012-13 school year)
- Samantha Richter, 7<sup>th</sup> grade Language Arts Teacher at Mattoon Middle School (effective 2012-13 school year)
- Kendra Rogers, Psychologist at Mattoon High School (effective 2012-13 school year)
- Rachel Schafer, substitute teacher (effective 2012-2013 school year)
- Jill Wardlow, substitute teacher (effective 2012-2013 school year)

**Classified Resignations – C.U.S.D. #2**

- Susan Bergfeld, retired as Head Cook at Mattoon High School (effective November 3, 2012)

**Classified Appointments – C.U.S.D. #2**

- Melinda Beals, substitute secretary and substitute paraprofessional (effective 2012-2013 school year)
- Brenda Connour, Bus Aide (effective 2012-2013 school year)
- Charlotte Cox, substitute supervisor and substitute bus aide (effective 2012- 2013 school year)
- Faye Edwards, substitute supervisor (effective 2012-2013 school year)
- Max Finney, substitute bus aide (effective 2012-2013 school year.
- David Gravvat, bus driver (effective 2012-2013 school year)
- Loretta Landrus, supervisor at Riddle Elementary School (effective 2012-2013 school year)
- Pamela Montgomery, substitute supervisor (effective 2012-2013 school year)
- Roy Thompson, substitute custodian (effective immediately)
- Christina Welch, supervisor at Riddle Elementary School (effective 2012-2013 school year)
- Mason Eveland, volunteer (effective immediately)
- Kirk Kepley, volunteer (effective immediately)
- Donald Munro, volunteer (effective immediately)

**Extra Duty Appointments - C.U.S.D. #2**

<b><u>HAWTHORNE ACTIVITY</u></b>	<b><u>SPONSOR/COACH</u></b>
Computer Coordinator	Patty Spence

Miller moved, seconded by Garner, to approve the August 2011 Personnel Report for C.U.S.D. #2 as presented.

Roll call vote as follows: Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Skinlo,aye. Nays, none. Motion carried.

**REMINDER OF BEGINNING**

**OF SCHOOL DATES:**

(Information Item):

**Thursday, August 16 - (Teacher Institute Day)**

- **All certified, support staff, and Board Members** are invited to a breakfast at Riddle School from 8:00 - 9:15 a.m.;

**Friday, August 17 – (First Day of Student Attendance)**

- Students will be dismissed 2 ½ hours early for staff development and/or school improvement activities in the afternoon; and
- Buses will run regular routes and cafeterias will serve meals.

**Monday, August 20**

- Students and staff will report for the first full day of classes.

**Friday, August 24, 2012** - 1<sup>st</sup> home football game against Troy Triad

Board Member Bob Miller announced as a reminder the rededication of the WWII Memorial at Mattoon City Hall building at 208 North 19<sup>th</sup> Street in Mattoon on Thursday, August 16<sup>th</sup>, 2012 at 10:00 a.m.

**EXECUTIVE SESSION:**

Miller moved, seconded by Smith, at 7:34 p.m. to go into Executive Session to review Executive Session Minutes for the period of January 1, 2012 – June 30, 2012 and Executive Session Audio Tapes for the period of July 1, 2010 – December 31, 2010; to discuss matters pertaining to the sale, lease, or purchase of property; and to discuss matters pertaining to collective bargaining with the Mattoon Education Association.

Roll call vote as follows: Smith,aye; Standerfer,aye;  
Garner,aye; Kepley,aye; Miller,aye; Morris,aye;  
Skinlo,aye. Nays, none. Motion carried.

In reference to the Open Meetings Act, Board President Michelle Skinlo commented there should be no further discussion of school board related issues with other board members before or after board meetings.

Others present for the Executive Session were: Superintendent Mr. Larry Lilly, Assistant Superintendent for Human Resources Dr. David Skocy, and Assistant Superintendent for Business Mr. Tom Sherman.

**OPEN SESSION  
RECONVENED:**

Board President Michelle Skinlo declared Executive Session closed and Open Session reconvened at 8:08 p.m.

Miller moved, seconded by Garner, to open recommended Executive Session Minutes for the period of January 1, 2012 – June 30, 2012.

Roll call vote as follows: Miller,aye; Morris,aye;  
Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye;  
Skinlo,aye. Nays, none. Motion carried.

Garner moved, seconded by Miller, to approve board purge of Executive Session Audio Tapes for the period of July 1, 2010 – December 31, 2010 as per 5 ILCS 120/2.06.

Roll call vote as follows: Morris,aye; Smith,aye;  
Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye;  
Skinlo,aye. Nays, none. Motion carried.

Board President Skinlo called for a special meeting on August 23, 2012 at noon.

**ADJOURNMENT:**

Smith moved, seconded by Miller, to adjourn the meeting at 8:10 p.m.

Roll call vote as follows: Standerfer,aye; Garner,aye;  
Kepley,aye; Miller,aye; Morris,aye; Smith,aye; Skinlo,aye.  
Nays, none. Motion carried.

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President

Date September 11, 2012

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Secretary