

May 14, 2013

The Board of Education of Community Unit School District Number Two met at 7:00 P.M., on Tuesday, May 14, 2013 in the Board of Education and Administrative Offices, 1701 Charleston Avenue, Mattoon, Illinois.

The meeting was called to order by Board President Michelle Skinlo.

ROLL CALL: Present: Colleen Garner, Gary Kepley, Robert Miller, Rodney Morris, Susan Smith, and Michelle Skinlo

Absent: Bill Standerfer

RECEPTION OF VISITORS:

Board President Michelle Skinlo welcomed all visitors present and opened the floor to those wishing to address the Mattoon Board on agenda and non-agenda items.

Agenda: Recognition of MMS Special Olympic Athletes – Jeremie Smith, MMS Principal and Crystal Sparks, Coach
Mattoon Middle School Principal Jeremie Smith introduced staff member Crystal Sparks who recognized the MMS Special Olympic Athletes and highlighted their accomplishments as follows:

MMS Special Olympics Basketball Team Members:
Joey Munro (MHS) Alex Reubenacker (MMS)
Drake Hellmuth (MHS) Amaree Bryant (MMS)
Cassi Connelly (MHS)
Katie Cherrington (MHS)

All students won Gold medals at the state basketball tournament in Bloomington.

Track Team Participants:

Brittany Fulk – Gold in 100 meter & Gold in softball throw
Amaree Bryant – Gold in softball throw & Bronze in 100
meter

Jonathon Coleman – Gold in 25 meter assisted walk

Kim Hill – Gold in 50 meter

Alex Reubenacker – 4th place in both running long jump,
and 100 meter

Madisen Stivers – Gold in running long jump

Thomas Leonard – Silver in standing long jump

The Athletes Helping Athletes group was also recognized:
Cassi Dow Ivy Nichols
Luke Jurka Wes Otto
Alyssa Mathias Alex Raboin
Peyton Morrow

Crystal Sparks noted the Mattoon Middle School is in the process of becoming a full inclusion school to support acceptance of those with intellectual disabilities. Middle School students Jessica Nichols and Cassi Dow presented the pledge students are using to promote this concept. The pledge is as follows:

“I pledge and support the elimination of the derogatory use of the r-word from everyday speech and promote the acceptance and inclusion of people with intellectual disabilities.”

Agenda : Recognition of MHS Winter Guard – Michele Sinclair, MHS Principal and Angi Black, Coach

MHS Principal Michele Sinclair introduced Music and Vocal Instructor Angie Black. Mrs. Black recognized the Pride of the Green Wave Winter Guard and their many accomplishments this year. In their last regular competition, the girls scored in the top three winter guards overall. The Winter Guard competes against guards from Illinois and Missouri. In championships, they competed against guards from six states. The MCCGA Championships were in Ozark, Missouri at the Ozark High School. The Pride of the Green Wave Winter Guard won the Silver Medal and placed second overall – the highest finish in our school history.

Pride of the Green Wave Winter Guard:

Seniors: Kalee Kasey, Sydney Lawrence, and Stacey Hildebrand

Juniors: Kaitlyn Chambers, Sarah Etchison, and Katie Diener

Sophomores: Karlie Lading, Jazmyn Maggitt, Alyssa Hilbert, Cameron Annis

Freshmen: Bre Easton, Stephany Gentry, Kate Gosnell, Abbie Sherman, Savannah Brown

Directors: Angi Black and Allison Christian

Non-Agenda: None

CONSENT AGENDA:

The Consent Agenda, consisting of the following items, was presented to the Board for approval:

- Approval of the minutes of the regular meeting of the Board held on April 9, 2013
- Financial – Payment of April 2013 bills as presented
- Approval of the April 2013 Enrollment Report as presented
- 3,460
- Approval of the appointment of Assistant Superintendent for Business Tom Sherman as the district asbestos inspector
- Approval of the appointment of Assistant Superintendent for Business Tom Sherman as the district IMRF authorized agent
- Approval of authorization of Assistant Superintendent for Business Tom Sherman to prepare the FY2014 budget
- Approval of the Freedom of Information Report – no requests received in the Superintendent’s office since the last regular board meeting on April 9, 2013

Before seeking approval of the Consent Agenda, Superintendent Lilly commended the high school administration regarding the high school attendance rate of 93.3%.

Miller moved, seconded by Smith, to approve the Consent Agenda as presented.

Roll call vote as follows: Kepley,aye; Miller,aye; Morris,aye; Smith,aye; Standerfer,absent; Garner, aye; Skinlo,aye. Nays, none. Motion carried.

ESTABLISHMENT OF END-OF-YEAR MEETING ON JUNE 28, 2013, AT 12:00 P.M. FOR PAYMENT OF BILLS AND AMENDEMENT OF FY13 BUDGET:

(Information Item):
Assistant Superintendent for Business recommended the following date be established for a Special Board Meeting for payment of bills and amendment of FY13 Budget:

Friday, June 28, 2013 12:00 p.m.

President Skinlo called a Special Board Meeting for June 28, 2013 at 12:00 p.m. in the Board of Education Office located at 1701 Charleston Avenue in Mattoon

**BOARD ACTION TO APPROVE
SCHOOL MEAL PRICES
FOR 2013-14:**

Last year, the U.S. Department of Agriculture stated the Mattoon School District was not in compliance with USDA meal program requirement guidelines regarding our district's meal price structure. According to USDA requirements, the District should have been charging \$2.59 for 2012-13. In order to avoid a drastic increase, yet ultimately comply with USDA mandated guidelines, the District will probably continue to raise lunch fees each year until the lunch fees meet the current USDA guidelines. However, these current mandated guidelines could change in the future. Because of this compliance issue, Administration will recommend an increase for the 2013-2014 school year. Assistant Superintendent for Business Tom Sherman recommended the Board of Education approve the new meal price structure as follows:

	<u>Old 2012-13</u>	<u>Recommended 2013-14</u>
Elementary lunch	\$1.80	\$2.10
Middle School lunch	\$1.85	\$2.10
High School lunch	\$1.85	\$2.10
Paid Breakfast	\$1.20	\$1.30
Reduced Lunch	\$.40	\$.40
Reduced Breakfast	\$.30	\$.30
Milk	\$.30	\$.35
Adults Lunch w/drink	\$2.30	\$2.60
Adult Breakfast	\$1.50	\$1.60

Garner moved, seconded by Smith, that the Board of Education approve the 2013-14 new meal price structure as presented.

Roll call vote as follows: Morris,aye; Smith,aye; Standerfer,absent; Garner, aye; Kepley,aye; Miller,aye; Skinlo,aye. Nays, none. Motion carried.

**BOARD ACTION TO APPROVE
ANNUAL CONSUMABLE
INSTRUCTIONAL MATERIAL**

FEES FOR 2013-14: Assistant Superintendent for Business Tom Sherman recommended the Board of Education keep the current CIM fee structure in place for the upcoming 2013-14 school year. CIM fees for the K-8 and Armstrong Program will remain \$40.00 for the 2013-14 school year. CIM fees have remained at \$40.00 since 2002. Superintendent Lilly noted that increases in the future were likely. Administration felt it would be beneficial to families to keep the fees at existing levels due to the increase in meal prices and given the state of the current economy. High school consumable material fees vary in cost and change from year to year according to what course the student is taking.

See Exhibit 4.3a and Exhibit 4.3b

Miller moved, seconded by Smith, that the Board of Education approve the annual Consumable Instructional Material Fees for 2013-14 as presented.

Roll call vote as follows: Smith,aye; Standerfer,absent; Garner, aye; Kepley,aye; Miller,aye; Morris,aye; Skinlo,aye. Nays, none. Motion carried.

**BOARD ACTION TO APPROVE
SUBMITTAL OF \$50,000 MAINTENANCE
GRANT TO ILLINOIS STATE BOARD
OF EDUCATION:**

Assistant Superintendent for Business Tom Sherman requested Board action to approve submittal of a \$50,000 Maintenance Grant to the Illinois State Board of Education. The Mattoon School District received this grant last year. It is a matching grant which means the school district would split the cost of a maintenance grant project 50-50 with the Illinois State Board of Education. Mr. Sherman would like to apply for a \$100,000 roofing project at the high school or middle school. If Mattoon were to receive the grant, the District would pay \$50,000 and ISBE would the other \$50,000.

Miller moved, seconded by Kepley, to approve submittal of a \$50,000 Maintenance Grant to the Illinois State Board of Education as presented.

A unanimous voice vote of “ayes” carried the motion.

**PERSONNEL REPORT –
C.U.S.D.#2:**

Assistant Superintendent for Human Resources Dr. David Skocy presented the following C.U.S.D. #2 personnel report to the Board for approval:

Certified Resignations – C.U.S.D. #2

- Maria Fichter-Wandling, retiring as Spanish teacher at Mattoon High School (effective for the 2015-16 school year)
- Cheryl Flood, retiring as an elementary teacher at Williams Elementary School (effective for the 2018-19 school year)
- Troy Haacke, resigned as MHS JV/Soph boys basketball coach (effective immediately)
- Kimberly Lane, retiring as an elementary teacher at Riddle Elementary School (effective for the 2018-19 school year.
- Melissa Shain, resigned as head cheerleading coach at Mattoon High School (effective immediately)

Classified Resignations –C.U.S.D. #2

- John L. Mayer, retired as custodian at Mattoon High School (effective June 21, 2013)

Classified Appointments – C.U.S.D. #2

- Renee Duey, volunteer, effective immediately
- Cindy Evans, volunteer, effective immediately
- Lynn Farmer, volunteer, effective immediately
- Christina Ferguson, volunteer, effective immediately
- Robyn Godwin, volunteer, effective immediately
- Amee James, volunteer, effective immediately
- Charles Jenkins, volunteer, effective immediately
- Juanita Jenkins, volunteer, effective immediately
- Derek, Logue, volunteer, effective immediately
- Deborah Rawdin, volunteer, effective immediately
- Charles Rawdin, volunteer, effective immediately
- Clarissa Skocy, volunteer, effective immediately

Morris moved, seconded by Garner, to approve the Personnel Report for C.U.S.D. #2 as presented.

Roll call vote as follows: Garner, aye; Kepley, aye; Miller, abstain; Morris, aye; Smith, aye; Standerfer, absent; Skinlo, aye. Nays, none. Motion carried.

REPORT ON IMPORTANT

END-OF-YEAR DATES: (Information Item):

Superintendent Larry Lilly reviewed the list of important “end-of-year” dates.

MHS Final Exams May 22 & 23, 2012
(for grades 9-11)

Last full attendance day for students - Thursday, May 23, 2013

Teacher Institute Day Friday, May 24, 2013

High School Graduation Friday, May 24, 2013
8:00 p.m. - MHS Gym

Retirement Breakfast Friday, May 24, 2013
7:00 a.m. – Riddle

**BOARD ACTION TO ESTABLISH
BOARD MEETING DATES,
TIME, AND PLACE FOR
2013-14:**

Superintendent Larry Lilly requested approval from the Board of Education for the 2013-14 school year board meeting dates, time, and place.

**2013-2014 SCHOOL YEAR
MEETING DATES, TIME AND PLACE**

BOARD MEETINGS HELD ON THE **SECOND TUESDAY** OF EACH MONTH, **7:00 P.M.**, AT THE BOARD OF EDUCATION AND ADMINISTRATIVE OFFICES, 1701 CHARLESTON AVENUE, MATTOON ILLINOIS

*** (WITH THE EXCEPTION OF DECEMBER 2013 & MARCH 2014 – 3RD TUESDAY)**

JULY 9, 2013	JANUARY 14, 2014
AUGUST 13, 2013	FEBRUARY 11, 2014
SEPTEMBER 10, 2013	* MARCH 18, 2014
OCTOBER 8, 2013	APRIL 8, 2014
NOVEMBER 12, 2013	MAY 13, 2014
* DECEMBER 17, 2013	JUNE 10, 2014

Garner moved, seconded by Miller, to approve the establishment of Board meeting dates, time, and place for the 2013-14 school year as presented.

A unanimous voice vote of “ayes” carried the motion.

Board President Michelle Skinlo extended congratulations for the following:

- Rodney Morris and Tom Sherman who have children graduating this year
- Board Members Colleen Garner, Robert Miller, and Bill Standerfer for their re-election to the Board of Education
- Robert Miller for passing The Open Meetings Act training seminar and Professional Development Leadership Training seminar

EXECUTIVE SESSION: Smith moved, seconded by Garner, at 7:32 p.m. to go into Executive Session to discuss matters pertaining to the sale or lease of property.

Roll call vote as follows: Miller,aye; Morris,aye; Smith,aye; Standerfer,absent; Garner, aye; Kepley,aye; Skinlo,aye. Nays, none. Motion carried.

Others present for the Executive Session were: Superintendent Mr. Larry Lilly, Assistant Superintendent for Human Resources, Dr. David Skocy, Assistant Superintendent for Business Mr. Tom Sherman, Curriculum Director Tim Condron, Mr. Keith Summers, Mr. Justin Grady, Building and Grounds Director Darrell Heath, and Transportation Director Mark Nelson.

Board Member Bill Standerfer joined Executive Session at 8:10 p.m via telephone conference call.

**OPEN SESSION
RECONVENED:**

Board President Michelle Skinlo declared Executive Session closed and Open Session reconvened at 8:55 p.m.

Roll call vote as follows: Kepley,aye; Miller,aye; Morris,aye; Smith,aye; Standerfer,aye (via telephone conference call); Garner, aye; Skinlo,aye. Nays, none; Motion carried.

ADJOURNMENT:

Garner moved, seconded by Smith, to adjourn the meeting at 8:55 p.m.

Roll call vote as follows: Miller,aye; Morris,aye; Smith,aye; Standerfer,aye (via telephone conference call); Garner, aye; Kepley,aye; Skinlo,aye. Nays, none; Motion carried.

President

Date June 11, 2013

Secretary