

August 13, 2013

The Board of Education of Community Unit School District Number Two met at 7:00 P.M., on Tuesday, August 13, 2013, in the Board of Education and Administrative Offices, 1701 Charleston Avenue, Mattoon, Illinois.

Board President Michelle Skinlo asked all in attendance to stand for the Pledge of Allegiance. Following the Pledge of Allegiance, the meeting was called to order by President Skinlo.

**ROLL CALL:** Present: Colleen Garner, Gary Kepley, Robert Miller, Rodney Morris, Susan Smith, Bill Standerfer, Michelle Skinlo  
Absent: None

**RECEPTION OF VISITORS:** Board President Michelle Skinlo welcomed all visitors present and opened the floor to those wishing to address the board on agenda and non-agenda items.

**Agenda: None**

**Non-Agenda: None**

**CONSENT AGENDA:** The Consent Agenda, consisting of the following items, was presented to the Board for approval:

- Approval of the minutes of the regular Board Meeting held on July 9, 2013
- Financial – Payment of July 2013 bills as presented
- Approval of the Resolution of Hazardous Conditions for the 2013-14 school year.

See Exhibit 3.3a

- Approval of permission for school affiliated organizations to conduct activities in school district facilities
- Approval of two Freedom of Information Reports:
  1. Request from Family Taxpayers Foundation regarding district health insurance plans information from Naperville, IL
  2. Request from Voxitatis Research Foundation regarding the performances of musical theater productions by MHS students during the 2012-13 school year from New York, NY.

Smith moved, seconded by Miller, to approve the Consent Agenda as presented.

Roll call vote as follows: Kepley,aye; Miller,aye; Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Skinlo,aye. Nays, none. Motion carried.

**UPDATE ON FOOD SERVICE CONTRACT:**

(Information Item):

Assistant Superintendent for Business, Tom Sherman presented an update to the Board of Education regarding the food service contract bidding process. The district's five year contract with Aramark expired this past summer which, by law, requires the district to place the food service contract up for bid at the conclusion of the five year contract. Because of difficulties with timing issues, the district extended the current contract with Aramark to January 1, 2014. The bidding process stage with the State of Illinois is inundated with guidelines, time requirements, bid requirements, etc. with each step requiring approval by the ISBE. Bids are to be submitted to Mr. Sherman on August 23<sup>rd</sup>, 2013, followed by a recommendation to the State of Illinois on what provider should receive the contract. This recommendation must then be approved by the ISBE. If the district's recommendation is approved by the ISBE, it will be placed on the next board agenda for approval by the board which administration is hoping will be happen between now and September's regular board meeting. Otherwise, it will be the next board meeting.

**PERSONNEL REPORT – C.U.S.D. #2:**

Assistant Superintendent for Human Resources Dr. David Skocy presented the following C.U.S.D. #2 personnel report to the Board for approval:

**Certified Appointments – C.U.S.D. #2**

- Jay Hopper, as Guidance Counselor and Athletic Coordinator at Mattoon Middle School (effective 2013-14 school year)
- Erica Reed, as English Teacher at Mattoon High School and Assistant Softball at Mattoon Middle School (effective 2013-14 school year)
- Laura Welton, as Speech Language Pathologist (effective 2013-14 school year)
- Amber Ambrose, as substitute teacher (effective 2013-14 school year)

- Ann Miller, as substitute teacher (effective 2013-14 school year)
- Jennifer Miller, as a substitute teacher (effective 2013-14 school year)
- David S. Pitts, as substitute teacher (effective 2013-14 school year)
- Jamie Willis, as substitute teacher (effective 2013-14 school year)

**Classified Resignations – C.U.S.D. #2**

- Rick Kelly, resigned as a bus driver effective July 22, 2013.

**Classified Appointments – C.U.S.D. #2**

- Phyllis Ridenhour, supervisor at Mattoon High School (effective 2013-14 school year)
- Michelle Eller, supervisor (effective 2013-14 school year)
- Rick Kelly, substitute bus driver (effective 2013-14 school year)
- Melody Parks, substitute supervisor (effective 2013-14 school year)
- Angela Stevens, substitute bus driver (effective 2013-14 school year)
- Allie Diltz, volunteer (effective 2013-14 school year)

Kepley moved, seconded by Smith, to approve the August 2013 Personnel Report for C.U.S.D. #2 as presented.

Roll call vote as follows: Miller, aye; Morris, aye; Smith, aye; Standerfer, aye; Garner, aye; Kepley, aye; Skinlo, aye. Nays, none. Motion carried.

**REMINDER OF BEGINNING**

**OF SCHOOL DATES:** (Information Item):  
**Thursday, August 15 (All Day Teachers' Institute)**

**All teachers and support staff** are invited to Riddle School for the following:

- 7:30-8:00 a.m. Breakfast
- 8:00-8:30 a.m. Welcome Back and Relay for Life Presentation (8-hour day begins)
- 8:30-4:00 p.m. (Report to buildings and follow building schedules)
- 12:00-1:00 p.m. Lunch on your own
- 1:00-4:00 p.m. (8-hour day ends)

**Friday, August 16 (2 ½ Hour Early Dismissal Day)**

- Students will be dismissed 2 ½ hours early for staff development and/or school improvement activities in the afternoon; and
- Buses will run regular routes and cafeterias will serve meals.
- Note: 3 hours or 180 minutes of instruction are required by School Code for any 2½ hour early dismissals

**Monday, August 19 (First Full Student Day)**

- Students and staff will report for the first full day of classes. ☺

**EXECUTIVE SESSION:** Garner moved, seconded by Standerfer, at 7:12 p.m. to go into Executive Session to review Executive Session Minutes for the period of January 1, 2013 – June 30, 2013 and Executive Session Audio Tapes for the period of July 1, 2011 – December 31, 2011; and to discuss matters pertaining to an individual student.

Roll call vote as follows: Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Skinlo,aye. Nays, none. Motion carried.

Others present for the Executive Session were: Superintendent Mr. Larry Lilly, Assistant Superintendent for Human Resources Dr. David Skocy, Assistant Superintendent for Business Mr. Tom Sherman, and Curriculum Director Tim Condron.

**OPEN SESSION  
RECONVENED:**

Board President Michelle Skinlo declared Executive Session closed and Open Session reconvened at 8:04 p.m.

Smith moved, seconded by Garner, to open recommended Executive Session Minutes for the period of January 1, 2013 – June 30, 2013 with the exception of February 1, 2013 Executive Session Minutes; May 14, 2013 Executive Session Minutes; June 28, 2013 Executive Session Minutes; all previously closed Executive Session Minutes dating back to June, 1992, due to personnel or student related identity concerns.

Roll call vote as follows: Miller,aye; Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Skinlo,aye. Nays, none. Motion carried.

Smith moved, seconded by Garner, to approve board purge of Executive Session Audio Tapes for the period of July 1, 2011 – December 31, 2011 as per 5 ILCS 120/2.06 and Board Policy 2.220.

Roll call vote as follows: Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Skinlo,aye. Nays, none. Motion carried.

Board President Skinlo called for a special meeting on August 23, 2012 at noon.

**ADJOURNMENT:**

Smith moved, seconded by Garner, to adjourn the meeting at 8:05 p.m.

Roll call vote as follows: Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Morris,aye; Skinlo,aye. Nays, none. Motion carried.

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President

Date September 10, 2013

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Secretary