

November 12, 2013

The Board of Education of Community Unit School District Number Two met at 7:00 P.M., on Tuesday, November 12, 2013, in the Board of Education and Administrative Offices, 1701 Charleston Avenue, Mattoon, Illinois.

The meeting was called to order by Board President Michelle Skinlo.

ROLL CALL: Present: Colleen Garner, Gary Kepley, Robert Miller, Rodney Morris, Susan Smith, Bill Standerfer, and Michelle Skinlo

Absent: None

RECEPTION OF VISITORS:

Board President Michelle Skinlo welcomed all visitors present and opened the floor to those wishing to address the board on agenda and non-agenda items.

Agenda:

Recognition of MHS Fall Athletic Programs – Dave Vieth, Athletic Director

MHS Athletic Director Dave Vieth presented the Board of Education with the following 2013 Fall Athletic Report:

Girls Golf:

The girls golf team finished the season with a 9-7 dual record. They finished 2nd in the Apollo Conference behind Salem, and qualified for sectionals as a team. Two girls made 1st Team All-Conference: Katie Holsapple and Taylor Beason.

Boys Golf:

Mattoon had 36 teams in our Mattoon Invitational this year, and Athletic Director Dave Vieth thanked the Mattoon Tourism for all their assistance. The boys finished with a 12-0 dual record and finished 2nd in the conference behind Effingham. The team advanced to the sectional tournament. A.J. Diepholz lost in a play-off to make it to State. Luke Miller and Austin Warrem were 1st Team All-Conference.

Girls Tennis:

Athletic Director Dave Vieth commented on how proud everyone was of the new tennis courts and extended a special thanks to the players, coaches, and everyone else who helped make it happen. The court sponsors are the Mattoon Booster Club, Howell Asphalt, Slumberland Furniture, the Nguyen

family, K.C. Summers, and United Graphics. The girls finished with a 10-2 dual record and were the conference champs and sectional champs. Molly Nguyen won two matches at State and Katie Ervin and Kristen Doty won a doubles match at State.

Boys Soccer:

The boys soccer team finished the season with a 12-9-2 record and tied for 2nd place in the conference. They lost a tough regional final game to Charleston with a 1-0. All-Conference players this year were: Chase Harvey, Andy Dole, and Will Hopkins. Chase Harvey was also all-sectional.

Volleyball:

The volleyball team broke the school record for wins this season with a record of 32-6. They won the Mattoon Tournament, Eisenhower Tournament, St. Thomas Moore Tournament and the Olney Regional. Taylor Smith, Shelby Cox, and Katelyn Fisher were named 1st Team All-Conference.

Boys Cross Country:

The boys had many of the runners improve their personal times throughout the year. Jacob Perry and James Kimball were all-conference this year. We also had Andy Bell, Jacob Perry, Ben Righter, and James Kimball qualify for sectionals.

Girls Cross Country:

Our girls cross country team won the Charleston, Olney, and Mattoon Invitationals this year. The girls were also the conference champions. We also had 4 All-Conference runners this fall. They were: Whitney Maninfor, Megan Shaffer, Victoria Drake, and Lexi Kremer. The girls team finished 14th in State. This is the best finish in school history. Megan Shaffer broke the school record with a 17.55 time and was also an All-State runner.

Swimming:

We had two freshman girls, Ashley Diebel and Emile Lodes, swimming the 50 meter and 100 meter freestyle in the Sectionals.

Football:

The football finished the season with a 7-3 record and finished 5-0 in the conference. The Coles County Clash was another success. The team broke many offensive records this fall. The following players were 1st Team All-Conference: Jared

Pilson, Malik Joyner, Travis Kittell, Jacob Stephens, Chris Dyer, Andy Vieth, Germaine Armstrong, Jacob Harris, and Derek Price.

Non-Agenda: None

CONSENT AGENDA: The Consent Agenda, consisting of the following items, was presented to the Board for approval:

- Approval of the minutes of the regular meeting the Board held on October 8, 2013
- Financial – Payment of October 2013 bills as presented
- Approval of the October 2013 Enrollment Report as presented 3,493
- Approval of Title I Parental Involvement Policy required by the district’s Title I federal grant as presented.
- Approval to submit Private, State, and Federal Grants for 2014-2015 as presented.
- Approval of School Improvement Plans presented at the October 8, 2013 regular Board of Education meeting.

See Exhibit 3.6a

- Freedom of Information Report – Approval of a FOIA request received November 5, 2013 from Dr. Maria D. Fitzpatrick, a Cornell University professor, regarding electronic copies of negotiated agreements (contracts) between our school district board and teacher organization covering the 2000-2001 school-year through the 2013-2014 school year.

Kepley moved, seconded by Smith, to approve the Consent Agenda as presented.

Roll call vote as follows: Kepley,aye; Miller,aye; Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Skinlo,aye. Nays, none. Motion carried.

PRESENTATION OF 2013 CERTIFICATE OF TAX LEVY FOR MATTOON

CUSD #2:

(Information Item):

Assistant Superintendent for Business Tom Sherman presented the 2013 tax levy information to the Board of Education. The

Board of Education also received a 2013 Financial Booklet in their packet for review. Important numbers to remember included an estimated school district EAV of \$313,643,510 – a 2.33% increase over last year. CPI is 1.7% (December to December). From these numbers, the district anticipates an extension increase of around \$238,182. The tax rate for 2014 is expected to be in the range of 4.60 to 4.68 per \$100 of EAV. The current property tax rate is 4.64.

As the actual EAV growth is not known until spring, it is impossible to predict the actual tax rate. Therefore, EAV growth must be projected. Tom Sherman felt a projected 2.33% EAV increase is comfortable based on information received from the Assessor's office. Also, the 2.33% aligns closely with the 2-year average EAV growth. No action will be taken until the December regular meeting of the Board of Education.

See Exhibit 4.1a

BOARD ACTION TO APPROVE
FOOD SERVICE AGREEMENT
WITH ARAMARK:

Assistant Superintendent for Business Tom Sherman recommended the Board of Education approve a food service bid agreement for 2013-14 with Aramark which was the only bid the district received. The rates per unit Aramark will charge are:

Reimbursable breakfast	1.3000
Reimbursable lunch	2.3400
Management fee per meal	0.1200
A la carte equivalent fee	2.3400
A la carte management fee	\$12,000
Reimbursable after-school snack	0.8000
Special milk	0.4000
Summer breakfast	1.3000
Summer lunch	2.3400

Mr. Sherman commended Aramark for their great service and meals. The district has experienced a good relationship with Aramark over the past several years, and Aramark Director Scot Gregory has been excellent to work with.

Smith moved, seconded by Morris, to approve the bid agreement with Aramark for 2013-14 as presented.

Roll call vote as follows: Miller,aye; Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Skinlo,aye. Nays, none. Motion carried.

**BOARD ACTION TO SUBMIT
ISBE SCHOOL MAINTENANCE
GRANT FOR MHS ROOF
REPAIRS:**

A recommendation was made by Assistant Superintendent for Business Tom Sherman for the Board of Education to approve the submission of ISBE School Maintenance Grant for MHS roof replacement. If the grant is approved by the ISBE, the state will pick up \$50,000, and the district will budget the remaining \$60,000. As this grant is through the state, it requires specific board action.

Kepley moved, seconded by Garner, to approve submission of the ISBE School Maintenance Grant as presented.

Roll call vote as follows: Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Skinlo,aye. Nays, none. Motion carried.

**CONSIDERATION AND BOARD ACTION
ON A RESOLUTION PROVIDING FOR THE
ISSUE OF \$5,000,000 GENERAL OBLIGATION
BONDS (ALTERNATE REVENUE SOURCE),
OF THE DISTRICT, FOR THE PURPOSE OF
FINANCING OPERATIONAL EXPENSES
OF THE DISTRICT:**

Assistant Superintendent for Business Tom Sherman and Senior Vice President David Pistorius of First Midstate, Inc. presented information to the Board of Education regarding the issue of \$5,000,000 general obligation bonds for the purpose of financing operational expenses of the district in place of Tax Anticipation Warrants as done in the past. As a review, many uncertainties have been encountered with the receipt of state and local revenue making a budget amount impossible to predict. The use of Alternate Revenue Bonds (ARBs) will alleviate some of the guess work and benefit the district as follows:

- Existing revenue will be used to make the ARB payments (alternate revenue source instead of additional property taxes.
- ARBs will not increase the tax rate.
- Using ARBs decreases the reliance and uncertainty of early property tax distribution.

- Using ARBs alleviates the need for TAWs.
- The use of ARBs enhances the School Financial Profile score by increasing cash-on-hand and fund balance-to-ratio.

The final interest rate would be 6.48% for a 20 year issue. Closing on the ARBs is to be two weeks from the date of tonight's board meeting (11/12/13).

Discussion followed with Board Member Rodney Morris stating his concerns regarding the use of ARBs and was not in favor of the length of the bond or associated interest.

Assistant Superintendent for Business Tom Sherman requested consideration and board action on a resolution providing for the issue of \$5,000,000 General Obligation Bonds (alternative revenue source), of the district, for the purpose of financing operational expenses of the district.

Smith moved, seconded by Standerfer, to approve the request for consideration and board action on a resolution providing for the issue of \$5,000,000 General Obligation Bonds (alternative revenue source), of the district, for the purpose of financing operational expenses of the district as presented.

Roll call vote as follows: Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Morris,nay; Skinlo,aye. Ayes,6; Nays,one. Motion carried.

**PERSONNEL REPORT –
C.U.S.D. #2:**

Assistant Superintendent for Human Resources Dr. David Skocy presented the following C.U.S.D. #2 personnel report to the Board for approval:

Certified Resignations – C.U.S.D. #2

- Glenda Fitzgerald, retiring as Reading Recovery teacher at Williams Elementary School (effective for the 2018-2019 school year)

Certified Appointments – C.U.S.D. #2

- Lisa O'Dell, substitute teacher (effective immediately)
- Tera Whalin, substitute teacher and substitute para-professional (effective immediately)

Classified Resignations – C.U.S.D. #2

- Carole Thompson, is retiring as executive secretary at Administrative Service Center (effective January 24, 2014)

Mrs. Thompson began her employment at Mattoon High School in 1974 and is retiring from her current position as the District Accounts Payable Secretary at the Board of Education Office. She has provided 40 years of service to the Mattoon School District.

Classified Appointments – C.U.S.D. #2

- William Campbell, bus driver at Operational Service Center (effective immediately)
- Melody Parks, supervisor at Riddle Elementary School, (effective immediately)
- Lori Worthey, paraprofessional at Riddle Elementary School (effective immediately)
- Rachel Frederick, part time grant funded nurse and substitute nurse (effective immediately)
- Darla Jeffries, substitute secretary and substitute supervisor (effective immediately)
- Ericka Lashley, substitute bus aide (effective immediately)
- Jeff Raboin, athletic extra duty (effective immediately)
- Robin Alexander, volunteer (effective immediately)
- Ronald Auer, volunteer (effective immediately)
- Sarah Barrie, volunteer (effective immediately)
- Bryan Burrell, volunteer (effective immediately)
- Krista Burrell, volunteer (effective immediately)
- Carl S. Ferguson, volunteer (effective immediately)
- Matthew Jones, volunteer (effective immediately)
- Jason Kemp, volunteer (effective immediately)
- Sarah Kemp, volunteer (effective immediately)
- Jeremy McConnaha, volunteer (effective immediately)
- Candace Overton, volunteer (effective immediately)
- Jennifer Tariq, volunteer (effective immediately)
- Kasey Tinsman, volunteer (effective immediately)

Kepley moved, seconded by Miller, to approve the Personnel Report for C.U.S.D. #2 as presented.

Roll call vote as follows: Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Morris,aye; Smith,aye; Skinlo,aye. Nays, none. Motion carried.

RECOGNITION OF SCHOOL

**BOARD MEMBER DAY
(NOVEMBER 15):**

(Information Item):

Superintendent Larry Lilly recognized the school board members in honor of School Board Member Day (November 15, 2014) and expressed appreciation of the many board members in Illinois who serve willingly and diligently without pay by giving up many hours to ensure our students receive what they need in school to be successful.

EXECUTIVE SESSION:

Garner moved, seconded by Standerfer, at 8:00 p.m. to go into executive session to discuss matters pertaining to the employment of personnel, matters pertaining to the sale and lease of property, and matters pertaining to security and school safety plans.

Roll call vote as follows: Garner,aye; Kepley,aye; Miller,aye; Morris,aye; Smith,aye; Standerfer,aye; Skinlo,aye. Nays, none. Motion carried.

Others present for Executive Session were: Superintendent Larry Lilly, Assistant Superintendent for Human Resources Dave Skocy, Assistant Superintendent for Business Tom Sherman, and Curriculum Director Tim Condron.

OPEN SESSION:

Board President Michelle Skinlo declared Executive Session closed and Open Session reconvened at 8:53 p.m.

ADJOURNMENT:

Smith moved, seconded by Garner, to adjourn the meeting at 8:53 p.m.

Roll call vote as follows: Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Skinlo,aye. Nays, none. Motion carried.

President

Date December 17, 2013

Secretary