

September 10, 2013

The Board of Education of Community Unit School District Number Two met at 7:00 P.M., on Tuesday, September 10, 2013, in the Board of Education and Administrative Offices, 1701 Charleston Avenue, Mattoon, Illinois.

The meeting was called to order by Board President Michelle Skinlo.

**ROLL CALL:** Present: Colleen Garner, Robert Miller, Rodney Morris, Susan Smith, Bill Standerfer, and Michelle Skinlo

Absent: Gary Kepley

No member was not permitted to attend the meeting by video or audio conference.

**RECEPTION OF VISITORS:**

Board President Michelle Skinlo welcomed all visitors present and opened the floor to those wishing to address the Mattoon Board of Education on agenda and non-agenda items.

**Agenda:**

**Presentation of 2012-13 MHS Yearbook – Amanda Bright, Sponsor, and Yearbook Students**

Yearbook sponsor Amanda Bright introduced the following yearbook students who assisted with the development of the 2012-13 Mattoon High School Yearbook:

- MacKenzie Alwardt – Editor in Chief
- Debbie Focht – Business Manager
- Whitney Shafer – Advertising Manager
- Darien Harvey – Photo Editor

Together, the students explained how development of the yearbook begins with choosing a theme concept, looking at different spreads, the editing process, and contacting businesses for ads. They explained that an effort is made to get each senior student in the yearbook at least three times to create lasting memories for them. For the 2012-13 school year, 500 yearbooks were sold. The goal for the 2013-14 school year is to sell 600 yearbooks. The actual cost of the yearbook is \$70.00. The students work hard to sell close to \$10,000 in advertising every year to help reduce the actual cost for each yearbook to \$45.00. Mrs. Bright expressed her

appreciation to the Mattoon Board of Education for her opportunity to be a part of the MHS Yearbook experience.

**Non-Agenda: None**

**CONSENT AGENDA:** The Consent Agenda, consisting of the following items, was presented to the Board for approval:

- Approval of the minutes of the regular meeting of the Board of Education held on August 13, 2013; the minutes of the Executive Session Meeting of the Board of Education held on August 13, 2013
- Financial – Payment of August 2013 bills and the financial report as presented
- Approval of the 2013 Six-Day Enrollment Report as presented - 3,455 and approval of the August 2013 enrollment report as presented – 3,468
- Approval of the 2013-2014 Application for Recognition of Schools completed on the IWAS site through the Illinois State Board of Education web site
- Freedom of Information Report - no requests received in the Superintendent’s office since the last meeting

Miller moved, seconded by Smith, to approve the Consent Agenda as presented.

Roll call vote as follows: Kepley,absent; Miller,aye; Morris,aye; Smith, aye; Standerfer,aye; Garner,aye; Skinlo,aye. Nays, none. Motion carried.

**CONDUCT PUBLIC HEARING CONCERNING  
THE ADOPTION OF THE FISCAL YEAR 2014  
BUDGET FOR MATTOON C.U.S.D. #2, COLES  
CUMBERLAND, MOULTIRE AND SHELBY  
COUNTIES, ILLINOIS:**

Board President Michelle Skinlo requested a motion and a second to open a public hearing for the FY 2014 budget for Mattoon C.U.S.D. #2, Coles, Cumberland, Moultrie and Shelby Counties, Illinois.

Smith moved, seconded by Standerfer, to open the public hearing for the 2013-2014 school budget for Mattoon Community Unit School District No. 2 as presented.

Roll call vote as follows: Miller,aye; Morris,aye; Smith, aye; Standerfer,aye; Garner,aye; Kepley,absent; Skinlo,aye. Nays, none. Motion carried.

Assistant Superintendent Mr. Tom Sherman conducted a public hearing for the Mattoon C.U.S.D. #2 budget for the 2013-2014 school year. The budget was placed on display for public inspection following the July 9, 2013 presentation of the budget to the Board and must be approved by the Board of Education and on file with the State of Illinois by September 30, 2013. Projected revenues are \$33,979,517 and projected expenses are \$33,830,349 which presents a projected balanced budget “in the black” of \$149,168 for the FY14 Mattoon C.U.S.D. #2 school budget.

Miller moved, seconded by Garner, to close the public hearing for the 2013-2014 budget for Mattoon Community Unit School District No. 2.

Roll call vote as follows: Morris,aye; Smith, aye; Standerfer,aye; Garner,aye; Kepley,absent; Miller,aye; Skinlo,aye. Nays, none. Motion carried.

**BOARD ACTION TO APPROVE THE FISCAL YEAR 2014 BUDGET FOR MATTOON C.U.S.D. #2, COLES, CUMBERLAND, MOULTRIE AND SHELBY COUNTIES, ILLINOIS:**

Assistant Superintendent for Business Tom Sherman requested Board action to approve the 2013-2014 budget for Mattoon C.U.S.D. #2 as shown:

**2013-2014 Budget**

2013-2014 Budget		
Fund	Revenue	Expense
Education	\$26,348,268	\$26,584,388
Operations & Maintenance	\$2,841,152	\$2,000,603
Bond & Interest	\$1,594,783	\$1,994,000
Transportation	\$2,066,917	\$2,037,539
IMRF - SS	\$1,128,397	\$1,207,130
Life Safety	\$0	\$6,689
<b>Total</b>	<b>\$33,979,517</b>	<b>\$33,830,349</b>
Revenues Exceed Expenses by:		\$149,168

Miller moved, seconded by Smith, to approve the Mattoon C.U.S.D. #2 Budget for the 2013-2014 school year as presented.

Roll call vote as follows: Smith,aye; Standerfer,aye; Garner,aye; Kepley,absent; Miller,aye; Morris,aye; Skinlo,aye. Nays, none. Motion carried.

**CONDUCT A PUBLIC HEARING CONCERNING  
THE INTENT OF MATTOON C.U.S.D. #2, COLES,  
CUMBERLAND, MOULTRIE AND SHELBY  
COUNTIES, ILLINOIS TO SELL \$5,000,000  
GENERAL OBLIGATION BONDS (ALTERNATE  
REVENUE SOURCE) FOR THE PURPOSE OF  
FINANCING OPERATIONAL EXPENSES OF  
THE DISTRICT:**

At 7:15 p.m., Board President Skinlo announced that the next agenda item for the Board of Education was a public hearing (the "*Hearing*") to receive public comments on the proposal to sell \$5,000,000 General Obligation Bonds (Alternate Revenue Source) (*the "Bonds"*) for the purpose of financing operational expenses of the District and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto.

Standerfer moved, seconded by Garner to open a public hearing to receive public comments on the proposal to sell \$5,000,000 General Obligation Bonds for the purpose of financing operational expenses of the District as presented.

Roll call vote as follows: Standerfer,aye; Garner,aye; Kepley,absent; Miller,aye; Morris,aye; Smith,aye; Skinlo,aye. Nays, none. Motion carried.

Board President Skinlo opened the discussion and explained that the reasons for the proposed issuance of the Bonds were to finance operational expenses of the District. President Skinlo directed Assistant Superintendent Tom Sherman to conduct the remainder of the hearing. Mr. Sherman presented the following in regard to Alternate Revenue Bonds (ARBs):

- use existing revenue to make ARB payments (uses alternate source rather than additional property taxes)
- decrease reliance on early property tax distribution
- hedge against future proration of GSA
- property tax will not increase because of ARBs

Whereupon Mr. Sherman asked for additional comments from the members of the Board of Education. Additional comments were made by the following:

Board Member Morris asked about the timeline with regard to issuance of bonds.

David Pistorius, Vice-President of First Midstate, explained the three year window from the Board action on the issuance of bonds.

Written testimony concerning the proposed issuance of the Bonds was read into the record by the Secretary and is attached hereto as *Exhibit I*.

NONE

Whereupon Mr. Sherman asked for oral testimony or any public comments concerning the proposed issuance of the Bonds. Statements were made by the following:

NONE

Mr. Sherman then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Smith moved, seconded by Miller, that the Hearing be finally adjourned.

After a full discussion thereof, Board President Skinlo directed that the roll be called for a vote upon the motion.

Roll call vote as follows: Garner,aye; Kepley,absent; Miller,aye; Morris,aye; Smith,aye; Standerfer,aye; Skinlo,aye. Nays, none. Motion carried.

Whereupon Board President Skinlo declared the motion carried and the Hearing was finally adjourned.

Other business not pertinent to the conduct of the Hearing was duly transacted at said meeting.

**PERSONNEL REPORT –  
C.U.S.D. #2:**

Assistant Superintendent for Human Resources Dr. David Skocy presented the following C.U.S.D. #2 personnel report to the Board for approval:

**Certified Resignations – C.U.S.D. #2)**

- Maria Fichter-Wandling, retiring as Spanish teacher at Mattoon High School (effective 2014-15 school year)
- Crystal Sparks, resigning as 7<sup>th</sup> grade girls' B team basketball coach (effective 2013-14 school year)

**Certified Appointments – C.U.S.D. #2**

- John Cox, substitute teacher (effective immediately)
- Margaret Hawkins, substitute teacher (effective immediately)
- Anthony Hupp, substitute teacher (effective immediately)
- Jeremy Morton, substitute teacher (effective immediately)
- Brian Snowden, substitute teacher and paraprofessional (effective immediately)
- Ryan Steber, substitute teacher (effective immediately)
- Jessica Yeager, substitute teacher (effective immediately)

**Classified Resignations – C.U.S.D. #2**

- Karen Perez, retiring as a paraprofessional at Hawthorne School (effective 2013-14 school year)
- Melissa Sanders, resigning as a supervisor at Williams Elementary School (effective August 8, 2013)

**Classified Appointments – C.U.S.D. #2**

- Jodi Creed, supervisor at Williams Elementary School (effective immediately)
- Melissa Sanders, substitute supervisor at Williams Elementary School (effective immediately)
- Jessica Wright, part time nurse, grant funded, 1 year only (effective immediately)
- Audie Harp, substitute maintenance (effective immediately)
- Kandy Nichols, substitute supervisor (effective immediately)
- Christina Pierce, substitute secretary (effective immediately)
- Dana Zimmer, substitute secretary (effective immediately)
- Jasmine Ballard, volunteer (effective immediately)
- Joseph Benham, volunteer (effective immediately)
- Brandy Gass, volunteer (effective immediately)

- Cara Janes, volunteer (effective immediately)
- Megan Klein, volunteer (effective immediately)
- Penelope Marberry, volunteer (effective immediately)
- Tamara Miller, volunteer (effective immediately)
- Amanda Otto, volunteer (effective immediately)
- James Roche, volunteer (effective immediately)

**Extra Duty Appointments - C.U.S.D. #2**

- Tanner Kroening, 6<sup>th</sup> Grade Boys' Basketball (B Team) Co-Coach

Miller moved, seconded by Garner, to approve the Personnel Report for C.U.S.D. #2 as presented.

Roll call vote as follows: Kepley,absent; Miller,aye; Morris,aye; Smith,aye; Standerfer,aye; Garner,aye; Skinlo,aye. Nays, none. Motion carried.

**PRESENTATION OF RELAY FOR LIFE VIDEO**

Superintendent Larry Lilly presented a Relay for Life video and introduced the district's Information Technology Specialist Krista Lewin who took all the pictures during the district's Relay for Life event at Peterson Park on August 24<sup>th</sup> & 25<sup>th</sup>, 2013, and put together the video. Board President Skinlo thanked Krista for all her hard work creating such wonderful memories of the event. President Skinlo also noted this is the 9<sup>th</sup> year for the Mattoon District Relay for Life event, and \$7,816 had been raised by 11:30 the night of the 24<sup>th</sup>. As next year will be the 10<sup>th</sup> year of the Relay for Life fund raising event, the goal will be to raise \$10,000.

In addition, President Skinlo stated the Mattoon District received a *Certificate of Appreciation* for the hard work and dedication of ***Relay for Life of Coles County*** in recognition of achieving ACS (American Cancer Society) CAN (Cancer Action Network) CLUB status for the fiscal year.

Board President Skinlo also recognized Board Members Colleen Garner and Bill Standerfer for becoming IASB LeaderShop Academy members. This membership award is achieved by completing at least three LeaderShop workshops. These awards will be formally presented to them at the Illini Division Fall Dinner Meeting on September 24<sup>th</sup>, 2013, in Rantoul, IL.

**EXECUTIVE SESSION:** NONE

**ADJOURNMENT:** Smith moved, seconded by Garner, to adjourn the meeting at 7:33 p.m.

A unanimous voice vote of “ayes” carried the motion.

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President

Date October 9, 2012

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Secretary