

February 11, 2014

The Board of Education of Community Unit School District Number Two met at 7:00 P.M., on Tuesday, February 11, 2014, in the Board of Education and Administrative Offices, 1701 Charleston Avenue, Mattoon, Illinois.

The meeting was called to order by Board President Michelle Skinlo.

ROLL CALL: Present: Colleen Garner, Gary Kepley, Robert Miller, Rodney Morris, Susan Smith, Michelle Skinlo

Absent: Bill Standerfer

RECEPTION OF VISITORS:

Board President Michelle Skinlo welcomed all visitors present and opened the floor to those wishing to address the board on agenda and non-agenda items.

Agenda: Recognition of Riddle Elementary Teacher Ms. Brittne Simpson as the 2014 Master of Science in Elementary Education-Distinguished Graduate Student selected by the EIU Department of Early Childhood, Elementary and Middle Level Education – Bruce Barnard, Riddle Principal

Riddle Principal Bruce Barnard announced the recognition of Riddle instructor Ms. Brittne Simpson as the 2014 Master of Science in Elementary Education-Distinguished Graduate Student. This honor was bestowed upon her by the Eastern Illinois University Department of Early Childhood, Elementary and Middle Level Education. Ms. Simpson's graduate work involved raising fluency scores using reader's theater. Ms. Simpson will also be recognized at the Scholarship Recognition Ceremony on April 4, 2014 in the Buzzard Auditorium where she will receive a certificate of achievement and an honorarium (\$50). In addition, she will be recognized during the Distinguished Graduate Student Award Ceremony hosted by the Graduate School where she will be presented a plaque on the Dvorak Concert Hall Stage of the Doudna Fine Arts Center on April 10, 2014.

Non-Agenda: Gary Kepley

Board Secretary Gary Kepley recognized four young men in the audience: Jordan Heinbaugh, Drew Cummings, Noah Kersten, and Logan Coartney. They were attending the board meeting for observational purposes as part of a local

Boy Scouts of America Troop working on a merit badge which required attending a public meeting.

CONSENT AGENDA: The Consent Agenda, consisting of the following items, was presented to the Board for approval:

- Approval of the minutes of the regular meeting of the Board held on January 14, 2014 and approval of the Executive Session Meeting on January 14, 2013 as presented
- Financial – Payment of January 2014 bills as presented
- Approval of the January 2014 Enrollment Report as presented – 3,444
- Freedom of Information Report - no requests received in the Superintendent’s office since the last meeting
- Approval of the Board Policy changes as presented at the January 14, 2014 regular Board of Education meeting.

See Exhibit 3.5a

Kepley moved, seconded by Miller, to approve the Consent Agenda as presented.

Roll call vote as follows: Kepley,aye; Miller,aye; Morris,aye; Smith,aye; Standerfer,absent; Garner,aye; Skinlo, aye. Nays, none. Motion carried.

**BOARD ACTION TO SOLICIT
REQUEST FOR PROPOSALS
ON YEARBOOKS, ACTION
PHOTOGRAPHY, AND SCHOOL
PICTURES:**

Assistant Superintendent for Business Tom Sherman requested approval from the Board of Education to solicit sealed Request for Proposals on yearbooks, action photography, and school pictures. This process is conducted every three years. The current photographers are: Jostens (MHS & MMS yearbooks), Gaines Photography (action photos), and Life Touch (K-12 student pictures & elementary and Armstrong Program yearbooks). This solicitation of sealed Request for Proposals on yearbooks, action photos, and school pictures will be for the 2014-2015, 2015-2016, & 2016-2017 school years. A recommendation will be

presented at the April 8th, 2014 regular meeting of the Board of Education.

Miller moved, seconded by Smith, to approve board action to solicit the Request for Proposals on yearbooks, action photography, and school pictures as presented.

A unanimous voice vote of “ayes” carried the motion.

PERSONNEL REPORT –

C.U.S.D. #2:

Assistant Superintendent for Human Resources Dr. David Skocy presented the following C.U.S.D. #2 personnel report to the Board for approval:

Certified Resignations – C.U.S.D. #2

- Peggy Salmon, retiring as an elementary teacher at Riddle Elementary School (effective for the 2019-20 school year)

Certified Appointments – C.U.S.D. #2

- Cortland Helton, substitute teacher (effective immediately)
- Andrea Morgan, substitute teacher (effective immediately)
- Kelsey Parks, substitute teacher (effective immediately)
- Julia Thomas, substitute teacher (effective immediately)
- Brandon Tucker, substitute teacher (effective immediately)
- Jeremy Williams substitute teacher (effective immediately)

Classified Resignations –C.U.S.D. #2

- Peggy Bitting, retiring as a custodian at Riddle Elementary School (effective June 13, 2014)
- Leo Ferguson, retiring as a district maintenance worker, (effective May 1, 2014)
- Jane Kendall, retiring as a paraprofessional at the Neal Armstrong Program at Hawthorne School (effective at the end of the 2013-14 school year)
- Peggy Rinehart, resigning as a cook at Mattoon Middle School (effective January 24, 2014)
- Sandy Stewart, retiring as a paraprofessional at Riddle Elementary School (effective at the end of the 2013-14 school year)

Classified Appointments - C.U.S.D. #2

- Terri Vaughn, bus aide route 30, (effective immediately)
- Lucinda Bishop, paraprofessional at Mattoon High School (effective immediately)
- Creed Janes, volunteer (effective immediately)

5.1e Extra Duty Resignations - C.U.S.D. #2

Stephanie Stewart, resigning as Head Cheerleading Coach at Mattoon High School (effective at the end of the 2013-14 season)

Garner moved, seconded by Kepley, to approve the Personnel Report for C.U.S.D. #2 as presented.

Roll call vote as follows: Morris,aye; Smith,aye; Standerfer,absent; Garner,aye; Kepley,aye; Miller,aye; Skinlo,aye. Nays, none. Motion carried.

PRESENTATION AND BOARD

ACTION TO ADOPT 2014-2015

SCHOOL CALENDAR: Superintendent Larry Lilly presented information to the Board of Education in the form of a PowerPoint presentation regarding the development of the 2014-2015 school year calendar, which outlined the process in detail as follows:

- Parameters
- Process
- Calendar “A” Highlights
- State Assessments
- Calendar Totals
- Semester Balance
- Recommendation

Superintendent Lilly followed with a recommendation that the Board approve calendar “A” as developed by the committee and voted on by the staff. This calendar has a beginning date of August 14, 2014 (TI day); closing date of May 26, 2015 (XHI day – a 2½ hour early dismissal day subject to change based on use of emergency days); Winter Break, December 22, 2014 thru January 2, 2015; Spring Break, April 3, 2015 thru April 10, 2015.

See Exhibit 6.1a

Superintendent Lilly reviewed changes with the current year (2013-2014) school calendar due to the use of all seven emergency days. Superintendent Lilly was questioned concerning criteria used to determine the closing of schools to which he responded, “There is no formula for calendar emergency days. Every day is different – sometimes better to call no school at night and sometimes better to call no school in the morning.” Board Member Rodney Morris asked how the date for final exams would be affected by the use of all seven emergency days. Superintendent Lilly responded that May 23rd is a fixed date for finals would not be changed.

Following the request for approval of calendar “A” for the 2014-2015 school year and a review of the current year 2013-2014, Superintendent Lilly announced the closing of Mattoon High School until repairs could be completed on a major water main break. Concern was expressed on how closing the high school would affect state aid due to lack of student attendance. Superintendent Lilly explained the closing of one building due to an emergency out of the district’s control would not cause loss of state aid.

Smith moved, seconded by Garner, to approve adoption of the 2014-2015 calendar “A” as presented.

Roll call vote as follows: Smith,aye; Standerfer,absent; Garner,aye; Kepley,aye; Miller,aye; Morris,aye; Skinlo,aye. Nays, none. Motion carried.

EXECUTIVE SESSION: None

ADJOURNMENT: Miller moved, seconded by Garner, to adjourn the meeting at 7:24 p.m.

Roll call vote as follows: Smith,aye; Standerfer,absent; Garner,aye; Kepley,aye; Miller,aye; Morris,aye; Skinlo,aye. Nays, none. Motion carried.

President

Date March 18, 2014

Secretary