

December 9, 2014

The Board of Education of Community Unit School District Number Two met at 7:00 P.M., on Tuesday, December 9, 2014, in the Board of Education and Administrative Offices, 1701 Charleston Avenue, Mattoon, Illinois.

The meeting was called to order by Board President Michelle Skinlo.

ROLL CALL: Present: Colleen Garner, Gary Kepley, Rodney Miller, Susan Smith, Bill Standerfer, Michelle Skinlo

Absent: Robert Morris

RECEPTION OF VISITORS:

Board President Michelle Skinlo welcomed all visitors present and opened the floor to those wishing to address the board on agenda and non-agenda items.

Agenda: Recognition of Fall Athletic Programs at Mattoon High School – Dave Vieth, MHS Athletic Director

Mattoon High School Athletic Director Dave Vieth presented the Fall Athletic Report to the Board of Education as follows:

Swimming – Champaign Central Sectional on Nov. 15, 2014:
Emilie Lodes – 4th place medal in the 100 breast stroke
Ashley Diebal – 2nd place medal in the 50 freestyle and 3rd place in the 100 freestyle

Boys and Girls Cross Country

Charles Osley – All-conference runner
Megan Shaffer – Regional and Sectional Champion and also qualified for state

There were 33 runners who participated this fall.

Girls Golf

Whitney Meaker – Sectional qualifier
Katie Holsapple }
Lauren Spain } Sectional qualifiers and All-conference
Taylor Beason }

The girls golf team finished with a 10-4 record.
There were 10 girls who participated in golf this fall.

Boys Golf

Nicholas Nguyen – Conference Champion
Luke Owen – All-conference
Austin Warrem – All-conference

Nicholas Nguyen }
Luke Owen } The team was Conference & Sectional
Austin Warrem } Champions & qualified for state as a team.
Jackson Berg }
Davis Johnson }

The boys golf team finished with a 11-1 record.
There were 21 boys who participated in golf this fall.

Girls Tennis

Molly Nguyen – Conference, Sectional, and Mattoon Invite
Champion at the #1 singles position
Shannon Daniell – Mattoon Invite Champion at the #2 position

Molly Nguyen }
Shannon Daniell } qualified for state
Rachel Ervin }
Mary ZuHone }

The girls tennis team finished with a perfect 10-0 record.
The girls tennis team had 19 players.

Football

1st Team - Honorable Mention:

Jacob Wagner – Offensive Line
Josh Evans – Defensive Line

2nd team

Luke Collings – Offensive Line
Joey Allee – RB
Germaine Armstrong – RB and Linebacker
Payton Hartbank – 2nd Team Receiver, 1st DB
Malik Joyner – 2nd Team DB, 1st Team Receiver (also
Honorable Mention All-State for 5A)
Jacob Harris – 1st Team LB
Any Vieth – 1st Team Defensive Line, 1st Team Offensive Line
(also named to the All-State All-Academic Team
for 5A)

The football team finished with a 5-5 record and made the
playoffs.
There were 85 players in the football program.

Boys Soccer

1st Team All-conference:

MJ Brand
Craig Henness
Zach Lensink

2nd Team All-conference:

Zach Armstrong
Trey Skocy
Rayme Hamilton (also named to the All-Sectional Team)

The boys finished with a 15-3-5 record.
The boys soccer team consisted of 47 players.

Volleyball

The volleyball team was the Conference, Regional, and the Sectional Champions this fall.

1st Team All-conference:

Taylor Smith
Katelyn Fisher

2nd Team All-conference

Sierra Thompson
Emily Watson

The team had 38 participating players.
They finished with a 31-9 record and were in the elite 8 in the state.

There was a total of 300 students participating in extra-curricular activities this school year.

Agenda: Recognition of Local Community Groups (Consolidated Communications, YMCA, Mattoon Armory, and First Presbyterian Church) for Assistance and Contributions During the MMS Roof Project – Jeremie Smith, MMS Principal and Jay Hopper, MMS Athletic Director

MMS Principal Jeremie Smith and MMS Athletic Director Jay Hopper recognized local community groups (Consolidated Communications, YMCA, Mattoon Armory, and the First Presbyterian Church) for all their assistance and contributions in helping relocate 150 students from the MMS 6th grade wing into the Fred Hash Gym while a new roof was installed over the 6th grade wing. Because of the excellent team work, there was no interruption in the school day, and student cooperation was excellent as the Fred Hash Gym was converted into six classrooms with an open classroom concept. Principal Smith

especially thanked Mike Croy and his crew from Consolidated for the partitions brought over and assembled in the gym. A “Thank You.” banner was presented to Consolidated by Cheryl Body’s class. Mrs. Body stated, “Opportunities were provided and turned into learning experiences.” Principal Smith also noted that due to assistance from the YMCA, Mattoon Armory, and the First Presbyterian Church, the Middle School ended up with more gym space than needed for games. All of the groups who assisted were presented with a Certificate of Appreciation. Principal Smith pointed out that this event met four of the district goals. A special thanks was also given to Chris Roberts and Anita Trame who helped all have a computer and screen.

Non-Agenda: None

CONSENT AGENDA:

The Consent Agenda, consisting of the following items, was presented to the Board for approval:

- Approval of the minutes of the regular meeting of the Board and of the minutes of the Executive Session meeting held on November 4, 2014
- Financial – Payment of November 2014 bills as presented
- Approval of the November 2014 Enrollment Report as presented 3,454
- Freedom of Information Report - No requests received in the Superintendent’s office since the last meeting.

Kepley moved, seconded by Smith, to approve the Consent Agenda as presented.

Roll call vote as follows: Kepley,aye; Miller,aye; Morris,absent; Smith,aye; Standerfer,aye; Garner,aye; Skinlo,aye. Nays, none. Motion carried.

**BOARD ACTION TO APPROVE
FY 2014 ANNUAL AUDIT
REPORT:**

Assistant Superintendent for Business Tom Sherman presented the Board of Education with an overview of the annual audit report provided by Tami Knight of the Kemper Group for FY 2014 for Mattoon C.U.S.D. #2. Mr. Sherman reviewed the following items with the Board:

Financial Profile Score	Increase – Solid “B”
Long-Term Debt Margin	Decrease – Still a very good number

Operating Expense/Pupil	Decrease – by \$31.00 per pupil
Per Capita Tuition Charge	Decrease – down \$251.00 (good number)
Cash Reserves	Increase
Owed to District from ISBE	Decrease
Equalized Assessed Evaluation	Increased (very good)

Regarding money owed to the district by the state, Mr. Sherman explained the district lost 4.2 million dollars from the State of Illinois which the district will not get back.

Mr. Sherman felt it was a very good audit and stated that Tami Knight invited calls if any questions needed further clarification.

See Exhibit 4.1a

Smith moved, seconded by Garner, to approve the FY 2014 Audit Report for Mattoon C.U.S.D. #2 as presented.

Roll call vote as follows: Miller,aye; Morris,absent; Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Skinlo,aye. Nays, none. Motion carried.

**BOARD ACTION TO APPROVE
2014 CERTIFICATE OF TAX
LEVY PRESENTED ON
NOVEMBER 4, 2014:**

Assistant Superintendent for Business Tom Sherman presented the 2014 Certificate of Tax Levy to the Board of Education for approval as the 30-day requirement by the State of Illinois for the budget to be on display for the public had been met. A 1.31% EAV growth is projected. The actual CPI growth is 1.5%. Projected increase in revenue is \$224,330.

Following Mr. Sherman’s presentation, he requested approval of the administrative recommendation for the 2014 Certificate of Tax Levy as presented.

See Exhibit 4.2

Standerfer moved, seconded by Miller, to approve the administrative recommendation of the 2014 Certificate of Tax Levy as presented at the November 4, 2014 regular meeting of the Board of Education.

Roll call vote as follows: Morris,absent; Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Skinlo,aye. Nays, none. Motion carried.

**BOARD ACTION TO APPROVE A
RESOLUTION ABATING THE TAXES
ON THE ALTERNATIVE
REVENUE BONDS:**

Assistant Superintendent for Business Tom Sherman requested the Board of Education approve the following resolution to abate (not collect) the Alternative Revenue Bond levy amount which was presented and approved at the December 2013 Mattoon Board of Education meeting:

“RESOLUTION abating the taxes heretofore levied to pay debt service on the Taxable General Obligation School Bonds (Alternate Revenue Source), Series 2013, of Community Unit School District Number 2, Coles, Cumberland, Moultrie and Shelby Counties, Illinois.”

Mr. Sherman noted, “By approving this resolution, we are telling the county clerks to NOT COLLECT property taxes to pay for the yearly amounts of the ARBs.” It is extremely important that this resolution be approved.

See Exhibit 4.3a

Kepley moved, seconded by Miller to approve the resolution to abate the taxes on the ARBs (Alternative Revenue Bonds) as presented.

Roll call vote as follows: Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Morris,absent; Skinlo,aye. Nays, none. Motion carried.

**BOARD ACTION TO AWARD BID
FOR SALE OF 2014-15 BUILDING
TRADES HOUSE LOCATED AT
2020 EVERGREEN COURT,
MATTOON, ILLINOIS:**

Assistant Superintendent for Business Tom Sherman recommended the Board of Education approve the only bid received of \$135,000 to Beth Laster for the Building Trades house located at 2020 Evergreen Court in Mattoon as it met the minimum acceptable bid of \$135,000.

Garner moved, seconded by Miller to approve the award of the bid for the sale of 2014-15 Building Trades house to Beth Laster for \$135,000 as presented.

Roll call vote as follows: Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Morris,absent; Smith,aye; Skinlo,aye. Nays, none. Motion carried.

**PERSONNEL REPORT –
C.U.S.D. #2:**

Assistant Superintendent for Human Resources Dr. David Skocy presented the following C.U.S.D. #2 personnel report to the Board for approval:

Certified Resignations – C.U.S.D. #2

- Larry Lilly, retiring as Superintendent of Mattoon CUSD #2 (effective June 30, 2020)

Certified Appointments – C.U.S.D. #2

- Mallory Hittinger, substitute teacher (effective immediately)
- Lettie Porter, substitute teacher (effective immediately)
- Chelsie Spinner, substitute teacher (effective immediately)
- Tene Williams-Linzey, substitute teacher (effective immediately)
- Veronika Wilson, substitute teacher (effective immediately)

Classified Resignations – C.U.S.D. #2

- Lucina Bishop, resigned as paraprofessional at Mattoon High School (effective December 17, 2014)
- Janice Reed, retired as elementary secretary at Williams Elementary School (effective January 31, 2015)
- Pat Hite, retired as head cook at Williams Elementary School (effective December 31, 2014 instead of May 31, 2015 as previously approved)

Classified Appointments – C.U.S.D. #2

- Kent Metzger, District Facilities Engineer, (effective immediately)
- Aleah Clatfelter, part time, grant funded nurse for the remainder of 2014-15 school year (effective immediately)
- Michelle Bailey, substitute supervisor (effective immediately)
- Rachel Beitz, substitute nurse (effective immediately)
- Jennifer Haworth, substitute nurse (effective immediately)
- Vernon Mathias, substitute bus driver (effective immediately)

- Brittany Rader, volunteer (effective immediately)
- Christina Baker, volunteer (effective immediately)
- Nancy Dearing, volunteer (effective immediately)
- Rachel McFarland, volunteer (effective immediately)
- Tyler Orr, volunteer (effective immediately)
- Alexander Shick, volunteer (effective immediately)
- Mary Smith, volunteer (effective immediately)
- Amanda Standerfer, volunteer (effective immediately)
- Elise Svendsen, volunteer (effective immediately)

Extra Duty Terminations – C.U.S.D. #2

Jeffrey Gill, assistant wrestling coach at Mattoon High School (effective immediately)

Extra Duty Appointments - C.U.S.D. #2

- Jordan Coleman, 8th boys' basketball (B Team) coach, (effective immediately)
- Eric Hahn, assistant baseball coach at Mattoon High School (effective immediately)
- Devin Patterson, co-assistant wrestling coach at Mattoon High School (effective immediately)
- Steven Pozeg, co-assistant wrestling coach at Mattoon High School (effective immediately)

Smith moved, seconded by Garner, to approve the Personnel Report for C.U.S.D. #2 as presented.

Roll call vote as follows: Garner,aye; Kepley,aye; Miller,abstain; Morris,absent; Smith,aye; Standerfer,abstain; Skinlo,aye. Nays, none. Motion carried.

Board Member Gary Kepley left the meeting at 8:00 p.m.

**PRESENTATION OF BOARD POLICY
CHANGES RECOMMENDED BY THE
ILLINOIS ASSOCIATION OF SCHOOL
BOARDS (IASB) FOR ACTION ON**

JANUARY 13, 2015:

(Information Item):

Superintendent Larry Lilly presented the list of the Board Policy changes as recommended by the Illinois Association of School Boards (IASB). Action will be taken at the regular meeting of the Board on January 13, 2015.

See Exhibit 6.1a

Superintendent Lilly also noted that Board Vice-President Colleen Garner served as delegate at the Illinois Association of School Boards (IASB) Chicago Conference last November.

**REPORT ON BIONIC PROGRAM AT MATTOON
HIGH SCHOOL AND RECOGNITION OF
MATTOON ROTARY'S CONTRIBUTION –
MICHELE SINCLAIR, MHS PRINCIPAL
AND DEANNA PEARCY, MHS GUIDANCE
COUNSELOR:**

(Information Item):

MHS Principal Michele Sinclair, MHS Guidance Counselor Deanna Percy, and EIU Professor Dr. Heidi Larson presented information to the Board of Education regarding the Bionic Program implemented at the high school in 2013-14. The word **B.I.O.N.I.C** stands for **Believe it or not, I care!** The program is designed to motivate students and help them feel they fit in with their school community. Junior and senior students are nominated by staff and participate in leadership training in order to be on a B.I.O.N.I.C team. There are four supportive teams for MHS students and staff:

1. **Freshman mentoring** – designed to get students acclimated to the high school (how to get around in the building, with academics, with extra-curricular activities)
2. **Grief Team** – designed to help students who have lost a loved one by showing someone cares
3. **Transfer Team** – designed to help new students feel comfortable in new surroundings and make new friends
4. **Extended Absence Team** – designed to help students with missed homework due to an extended absence

See Exhibit 7.1a

A video was shown to the Board of Education, administrators, and audience regarding the B.I.O.N.I.C. program in which MHS Principal Michele Sinclair, EIU Professor Dr. Heidi Larson and Adriane (Graduate Assistant) expressed their reasoning for their dedication to the program.

**UNFINISHED
BUSINESS:**

None

NEW BUSINESS:

(Information Item):

Board Member Bill Standerfer wanted to thank the Mattoon Middle School for the wonderful Chili Supper they served. Mr. Standerfer thought it was a great endeavor. The supper served over 300 people.

EXECUTIVE SESSION:

Smith moved, seconded by Garner to adjourn to Executive Session at 8:17 p.m. for the purpose of discussing matters pertaining to the sale or lease of property and the employment of personnel.

A unanimous voice vote of “ayes” carried the motion.

Others present for the Executive Session were: Superintendent Mr. Larry Lilly, Assistant Superintendent for Human Resources Dr. David Skocy, Assistant Superintendent for Business Mr. Tom Sherman, Curriculum Director, Mr. Tim Condron, MHS Principal Michele Sinclair, Athletic Director Mr. Dave Vieth, and Transportation Director Mr. Mark Nelson

OPEN SESSION

RECONVENED:

Board President Michelle Skinlo declared Executive Session closed and Open Session reconvened at 8:55 p.m.

ADJOURNMENT:

Smith moved, seconded by Garner, to adjourn the meeting at 8:55 p.m.

Roll call vote as follows: Kepley,absent; Miller,aye; Morris,absent; Smith,aye; Standerfer,aye; Garner,aye; Skinlo,aye. Nays, none. Motion carried.