

April 14, 2015

Reorganization Meeting

The Board of Education of Community Unit School District Number Two met at 7:25 p.m., on Tuesday, April 14, 2015, following the sine die meeting in the Board of Education and Administrative Offices, 1701 Charleston Avenue, Mattoon, Illinois.

**CALL TO ORDER:** The meeting was called to order by Superintendent Larry Lilly and asked that the Board Secretary call the roll in her usual capacity as recording secretary.

**ROLL CALL:** Present: Garner,aye; Kepley,aye; Miller,aye; Overton,aye; Smith, aye; Standerfer,aye; Skinlo,aye. Nays, none.  
Motion carried.

Absent: None

**BOARD ACTION TO  
APPOINT PRESIDENT  
PRO-TEM:**

Superintendent Larry Lilly recommended Michelle Skinlo be appointed as President pro-tem for the purpose of presiding over the election of the board president.

Smith moved, seconded by Garner, to appoint past Board President Michelle Skinlo to serve as President pro-tem.

Unanimous voice vote of “ayes” carried the motion.

**BOARD ACTION TO  
APPOINT SECRETARY  
PRO-TEM:**

Superintendent Larry Lilly recommended Board Secretary Linda Wells be appointed as Secretary pro-tem to record the minutes of the officer election.

Garner moved, seconded by Standerfer, to appoint Linda Wells to serve as Secretary pro-tem.

A unanimous voice vote of “ayes” carried the motion.

**BOARD ACTION TO  
ELECT PRESIDENT:**

President pro-tem Michelle Skinlo opened the floor for nominations for President.

Board Member Susan Smith nominated Michelle Skinlo to serve as President of the Board of Education.

Smith moved, seconded by Garner, that nominations be closed and Michelle Skinlo be declared President.

A unanimous voice vote of “ayes” carried the motion.

**BOARD ACTION TO ELECT**

**VICE-PRESIDENT:** Board President Michelle Skinlo opened the floor for nominations for Vice-President.

Board President Michelle Skinlo nominated Colleen Garner to serve as Vice-President of the Board of Education

Garner moved, seconded by Smith, that nominations be closed and Colleen Garner be declared Vice-President.

A unanimous voice vote of “ayes” carried the motion.

**BOARD ACTION TO  
ELECT SECRETARY:**

Board President Michelle Skinlo opened the floor for nominations for Secretary.

Board Vice-President Colleen Garner nominated Susan Smith to serve as Secretary of the Board of Education.

Garner moved, seconded by Standerfer, that nominations be closed and Susan Smith be declared Board Secretary.

A unanimous voice vote of “ayes” carried the motion.

**BOARD ACTION TO ESTABLISH BOARD  
MEETING DATES, TIME, AND PLACE  
FOR 2015-16 SY:**

Superintendent Larry Lilly recommended the monthly meetings continue to be held on the second Tuesday of each month at 7:00 p.m. at the Board of Education Office located at 1701 Charleston Avenue, Mattoon, IL 61938

JULY 14, 2015	JANUARY 12, 2016
AUGUST 11, 2015	FEBRUARY 9, 2016
SEPTEMBER 8, 2015	MARCH 8, 2016
OCTOBER 13, 2015	APRIL 12, 2016
NOVEMBER 10, 2015	MAY 10, 2016
DECEMBER 8, 2015	JUNE 14, 2016

Smith moved, seconded by Garner, to establish meeting dates, time, and place for the 2015-2016 school year as presented.

A unanimous voice vote of “ayes” carried the motion.

**BOARD PRESIDENT TO  
APPOINT COMMITTEE  
ASSIGNMENTS:**

(Information Item):

Board President Michelle Skinlo presented the Board of Education committee assignment appointments as follows:

**DISTRICT DISCIPLINE COMMITTEE**

- Ashli Overton
- Gary Kepley (alternate)

**ASSOCIATION-MANAGEMENT COUNCIL**

- Colleen Garner
- Robert Miller (alternate)

**CURRICULUM COORDINATING COMMITTEE**

- Susan Smith
- Ashli Overton (alternate)

**FOUNDATION FOR ACADEMIC EXCELLENCE**

- Robert Miller

**FACILITIES COMMITTEE**

- Bill Standerfer
- Robert Miller (alternate)

**E.I.A.S.E. GOVERNING BOARD COMMITTEE**

- Michelle Skinlo
- Gary Kepley (alternate)

**COLLECTIVE BARGAINING**

- Michelle Skinlo
- Bill Standerfer

**AGRICULTURE COUNCIL**

- Michelle Skinlo
- Susan Smith (alternate)

**SCHOOL CALENDAR**

- Colleen Garner

Superintendent Larry Lilly introduced the following individuals before going into the presentations concerning the next two agenda items (roofing issues and School Fire Prevention and Health/Life Safety Amendments) as they will also be involved with these two agenda items:

Larry Niegowski - Upchurch Group, Inc.  
Ryan Benson - Garland Company  
Kent Metzger, District Facilities Engineer-Mattoon Schools

**PRESENTATION ON SCOPE  
OF ROOF PROBLEMS AT  
MATTOON HIGH SCHOOL  
AND MATTOON MIDDLE  
SCHOOL:**

(Information Item):

Superintendent Larry Lilly, Assistant Superintendent for Business Tom Sherman, and Garland Representative Ryan Benson presented information on the scope of the high school and middle school roofing issues. With the use of pictures taken of both building roofs projected on the projector screen, all three gentlemen explained different situations with the roofing issues and how those issues would be addressed. Mr. Benson said there should be no water sitting on the roofs for any period of time after the repairs were completed. Board Members Susan Smith and Gary Kepley asked about the warranties. Mr. Benson said all new roof replacements come with a 30 year warranty. However, roof restorations only come with a 10 year warranty. Assistant Superintendent for Business Tom Sherman said the estimated cost of the roofing projects will come in between \$2.6 million and \$3 million - \$1.6 million to \$1.8 million for the high school and \$1 million to \$1.2 million for the middle school. The project will be funded by \$3 million in School, Fire Prevention and Health/Life Safety bonds.

**BOARD ACTION TO APPROVE SUBMITTAL  
OF SCHOOL, FIRE PREVENTION AND  
HEALTH/LIFE SAFETY AMENDMENTS AS  
PREPARED BY UPCHURCH AND ASSOCIATES,**

**MATTOON, ILLINOIS:** The roof projects for the high school and middle school will be funded by \$3 million in School, Fire Prevention and Health/Life Safety bonds after the submittal of amendments prepared by The Upchurch Group which will address the roof to its Life/Safety plan. The Board of Education was requested to approve submittal of School, Fire Prevention and Health/Life Safety Amendments as prepared by Upchurch and Associates, who will be helping with this issue from this point on. Assistant Superintendent for Business Tom

Sherman continued by explaining that funding the roof projects with Life Safety bonds will not cause the bond portion of the school property taxes to increase as it will not take effect until the elementary school bonds expire in 2020. There will actually be a decrease in the bond portion. Mr. Sherman stated the current rate of 55 cents per \$100 worth of assessed evaluation is estimated to drop to 45 cents per \$100 worth of assessed evaluation in 2020, with another drop to 13 cents per \$100 worth of assessed evaluation in 2023, and finally zero out in 2024. The District would hope to get the \$3 million this summer for the roofing work to be completed at the high school and middle school this summer with no payments on the bonds until 2020 which would be paid off by 2023.

Kepley moved, seconded by Garner, to approve submittal of School, Fire Prevention and Health/Life Safety amendments prepared by The Upchurch Group as presented.

Roll call vote as follows: Miller,aye; Overton, aye, Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Skinlo,aye. Nays, none. Motion carried.

**CONDUCT A PUBLIC HEARING  
CONCERNING THE INTENT OF  
THE DISTRICT TO SELL \$3,000,000  
LIFE SAFETY BONDS FOR SCHOOL  
FIRE PREVENTION AND SAFETY**

**PURPOSES:**

Kepley moved, seconded by Garner, to open a public hearing concerning the intent of the District to sell \$3,000,000 Life Safety bonds for school fire prevention and safety purposes.

A unanimous voice vote of “ayes” carried the motion.

The intent is to pay for the roof projects at the high school and middle school through Health/Life Safety bonds. The District will receive the money the summer of 2015 and payoff the bonds by 2023. The public hearing is required by law and an opportunity for public comment.

Standerfer moved, seconded by Kepley, to close the public hearing concerning the intent of the District to sell \$3,000,000 Life Safety bonds for school fire prevention and safety purposes.

A unanimous voice vote of “ayes” carried the motion.

**BOARD ACTION TO SOLICIT BIDS  
FOR MATTOON HIGH SCHOOL**

**ROOF PROJECT:** Assistant Superintendent for Business Tom Sherman requested approval from the Board to solicit bids for the high school roof project.

Standerfer moved, seconded by Kepley, to approve the solicitation of bids for the high school roof as presented.

Roll call vote as follows: Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Overton, aye, Skinlo,aye. Nays, none. Motion carried.

**BOARD ACTION SOLICIT BIDS  
FOR MATTOON MIDDLE SCHOOL**

**ROOF PROJECT:** Assistant Superintendent for Business Tom Sherman requested approval from the Board to solicit bids for the middle school roof project.

Kepley moved, seconded by Smith, to approve the solicitation of bids for the middle school roof as presented.

Roll call vote as follows: Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Overton, aye, Smith,aye; Skinlo,aye. Nays, none. Motion carried.

**PERSONNEL REPORT –  
C.U.S.D. #2:**

Assistant Superintendent for Personnel Dr. David Skocy presented the following C.U.S.D. #2 personnel report to the Board for their approval:

**Certified Resignations – C.U.S.D. #2**

- Peggy Burton, retiring as Librarian at Williams Elementary School (effective for the 2020-2021 school year)
- Trent Duckett, resigning as teacher at Mattoon High School, varsity head softball coach and assistant football coach (effective for the 2015-16 school year)
- Susan Harding, rescinded her retirement extension of December, 2014. Susan Harding's retirement will be effective for the 2015-16 school year
- Mary Hawker, retiring as elementary teacher at Riddle Elementary School (effective for the 2020-21 school year)
- James Hood, resigning as vocational teacher, head boys' track coach, assistant cross country coach and team massive sponsor at Mattoon High School (effective for the 2015-16 school year)

- Lauren Sweitzer, resigning as elementary teacher at Riddle Elementary School (effective April 13, 2015)

**Certified Appointments – C.U.S.D. #2**

- Andrew Daily, social science teacher at Mattoon High School, (effective for the 2015-16 school year)
- Marissa Ford, substitute teacher (effective immediately)
- Billy Jeffries, substitute teacher (effective immediately)
- Karl Rabe, agriculture teacher at Mattoon High School, (effective for the 2015-16 school year)
- Andy Ruff, substitute teacher (effective immediately)

**Classified Resignations – C.U.S.D. #2**

- Jodi Creed, resigning as supervisor at Williams Elementary School (effective April 10, 2015)
- Danny Kemper, retiring as a custodian at Mattoon High School (effective June 1, 2015)

**Classified Appointments – C.U.S.D. #2**

- Kayla Carberry, substitute supervisor, effective immediately.
- Jessi Kenton, substitute paraprofessional, effective immediately.
- Joseph Greenfield, volunteer, effective immediately.
- Marina Groenewegen, volunteer, effective immediately.
- Toqualee Lawrence, volunteer, effective immediately.
- Kevin Roberts, volunteer, effective immediately.

**Extra Duty Appointments – C.U.S.D. #2**

- Kristin Kleiss, RTI Coordinator at Mattoon Middle School (effective for the 2015-16 school year)

Garner moved, seconded by Kepley, to approve the Personnel Report as presented.

Roll call vote as follows: Garner,aye; Kepley,aye; Miller,abstain; Overton, aye, Smith,aye; Standerfer,aye; Skinlo,abstain. Nays, none. Motion carried.

**REPORT ON IMPORTANT**

**END-OF-YEAR DATES:** (Information Item):

Superintendent, Larry Lilly reviewed the list of important “end-of-year” dates.

MHS Final Exams	(for seniors)	May 21 & 22, 2015
	(grades 9-11)	May 28, 29 & June 1, 2015

Last full attendance day for students      Friday, May 29, 2015

Half Day In-service                                      Monday, June 1, 2015  
(students released 2½ hours early)

High School Graduation                              Friday, May 29, 2015  
8:00 p.m. - MHS Gym

**UNFINISHED**

**BUSINESS:**                                      None presented.

**NEW BUSINESS:**                              None presented.

**EXECUTIVE SESSION:**      Standerfer moved, seconded by Kepley, at 8:08 p.m. to go into Executive Session to discuss matters pertaining to individual students and to discuss matters pertaining to collective bargaining with Mattoon Education Association.

Board Member Bob Miller left following the motion to go into Executive Session at 8:08 p.m.

Others present for the Executive Session were: Superintendent Mr. Larry Lilly, Assistant Superintendent for Human Resources Dr. David Skocy, Assistant Superintendent for Business Mr. Tom Sherman, Curriculum Director Mr. Tim Condron, and Armstrong Program Principal Lisa Jaco.

Roll call vote as follows: Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Miller,absent; Overton, aye, Skinlo,aye. Nays, none. Motion carried.

**OPEN SESSION**

**RECONVENED:**                              Board President Michelle Skinlo declared Executive Session closed and Open Session reconvened at 9: 13 p.m.

**ADJOURNMENT:**                              Garner moved, seconded by Standerfer, to adjourn the meeting at 9:14 p.m.

Roll call vote as follows: Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Miller,absent; Overton,aye; Skinlo,aye. Nays, none. Motion carried.