

November 10, 2015

The Board of Education of Community Unit School District Number Two met at 7:00 P.M., on Tuesday, November 10, 2015, in the Board of Education and Administrative Offices, 1701 Charleston Avenue, Mattoon, Illinois.

The meeting was called to order by Board President Michelle Skinlo.

ROLL CALL: Present: Colleen Garner, Gary Kepley, Robert Miller, Ashli Overton, Susan Smith, Bill Standerfer, and Michelle Skinlo

Absent: None

RECEPTION OF VISITORS:

Board President Michelle Skinlo welcomed all visitors present and opened the floor to those wishing to address the board on agenda and non-agenda items.

Agenda:

Presentation of FFA Activities for the 2015-2016 School Year

MHS agriculture instructor Karl Rabe introduced FFA President Charles Meaker (MHS Senior). Before beginning his presentation, Mr. Meaker praised Mr. Rabe for all his enthusiasm and help he has given to all of the students. Mr. Meaker reported the students had been very busy. He presented a National Convention Report 2015 handout showing their participation in various activities such as the truck booth, the Advocating for Ag booth, the Miller booth displaying advancement in welding helmets, the Army booth, booths that encouraged interactions between members and those running the booth, and college booths. They also were involved in different workshops such as Snapchat.

A second handout explained other activities in which FFA students were involved that included the Fuller Farm Drainage Field Trip (how to lay field tile), Feed the Farmers (students provided lunch for farmers), Rural King Chili Lunch (student provided a chili lunch for customers), and the Agriculture Plot (where students do hands on activities planting, maintaining, and harvesting a crop from the plot).

See Exhibit 2.1a and 2.1b

Other FFA students attending the board meeting were: Dylan Fuller, Brittany Diener, Jackson Utsler, Natalie Curtis, Mattie

Boswell, Chesley Hughes, Alic Bianco, Amber Redfern, Kelly Hilgenberg, Gabriel Patrick, and Tonya Patrick

Non-Agenda: None

CONSENT AGENDA: The Consent Agenda, consisting of the following items, was presented to the Board for approval:

- Approval of the minutes of the regular meeting of the Board of Education on October 13, 2015
- Financial – Payment of October 2015 bills as presented
- Approval of the October 2015 Enrollment Report – 3,461 as presented
- Approval of Title I Parental Involvement Policy required by the district’s Title I federal grant as presented.
- Approval to submit applications for private, state, and federal grants for 2016-2017 as presented.
- Approval of School Improvement Plans presented at the October 13, 2015 regular Board of Education meeting.
- Approval of the School Board Policies presented at the October 13, 2015 regular Board of Education
- Mattoon C.U.S.D. #2 received two Freedom of Information requests:
 1. Scott McCraney of the Better Government Association requested documents related to collective bargaining agreements, employment contracts, budgets, and payroll. The request was honored.
 2. A Florida vendor requested copies of all district purchase orders to gather data for business purposes. The request was declined under a provision known as a “voluminous request” and cited Illinois Public Act 98-1129.

Smith moved, seconded by Overton, to approve the Consent Agenda as presented.

Roll call vote as follows: Kepley,aye; Miller,aye; Overton,aye; Smith,aye; Standerfer,aye; Garner,aye; Skinlo,aye. Nays, none. Motion carried.

**BOARD ACTION TO AWARD BID FOR SALE OF
2015-16 BUILDING TRADES HOUSE LOCATED
AT 1921 EVERGREEN COURT, MATTOON,
ILLINOIS:**

Assistant Superintendent for Business Tom Sherman recommended the Board of Education approve the only bid received from Besente Beliz and Jenny Cortez for the amount of \$140,117.15 for the 2015-16 Building Trades house.

Standerfer moved, seconded by Miller, to approve the sale of the 2015-16 Building Trades house as presented.

Roll call vote as follows: Miller,aye; Overton,aye; Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Skinlo,aye. Nays, none. Motion carried.

**BOARD ACTION TO APPROVE
PERSONNEL REPORT FOR
MATTOON COMMUNITY UNIT
SCHOOL DISTRICT #2:**

Assistant Superintendent for Human Resources Dr. David Skocy presented the following C.U.S.D. #2 personnel report to the Board for approval:

Certified Appointments – C.U.S.D. #2

Employment is contingent upon and subject to a background check and Illinois Criminal Background Check

- Joshua Birkhoff, substitute teacher and para (effective immediately)
- Tracy Himes, substitute teacher and para (effective immediately)
- Jennifer Peterson, substitute teacher (effective immediately)
- Taylor Richards, substitute teacher and para (effective immediately)
- Lieren Schutte, substitute teacher (effective immediately)

Classified Resignations – C.U.S.D. #2

- Vicki Shafer, retiring as a cook at Mattoon Middle School (effective December 31, 2015)

Classified Appointments – C.U.S.D. #2

Employment is contingent upon and subject to a background check and Illinois Criminal Background Investigation.

- Cathy Brachear, attendance secretary at Mattoon Middle School (effective November 23, 2015)
- Janice Gravvat, bus aide, route 30 (effective immediately)

- Ervin Schlabach, custodian at Riddle Elementary School (effective November 16, 2015)
- Jeanne Ahasay, substitute nurse (effective immediately)
- Jeremy Fitzpatrick, substitute bus driver and custodian (effective immediately)
- Lisa Shutts, substitute bus aide (effective immediately)
- Jarret Smith, substitute supervisor (effective immediately)
- William Taylor Jr., substitute bus driver (effective immediately)
- Donna White, substitute bus aide and supervisor (effective immediately)
- Taylor Beason, volunteer (effective immediately)
- Carol Behl, volunteer (effective immediately)
- Paula Burke, volunteer (effective immediately)
- Katie Courtney, volunteer (effective immediately)
- Rebecca Eaton, volunteer (effective immediately)
- Alex Hagen, volunteer (effective immediately)
- Shannon O'Brien, volunteer (effective immediately)
- Gregory Patterson, volunteer (effective immediately)
- Tamara Warner, volunteer (effective immediately)
- Andrea Webb, volunteer (effective immediately)

Garner moved, seconded by Smith, to approve the Personnel Report for C.U.S.D. #2 as presented.

Roll call vote as follows: Overton, aye; Smith, aye; Standerfer, aye; Garner, aye; Kepley, aye; Miller, aye; Skinlo, aye. Nays, none. Motion carried.

**RECOGNITION OF HAWTHORNE PRINCIPAL
LISA JACO AND THE HAWTHORNE SCHOOL'S
"PRE-SCHOOL FOR ALL" AS AN ILLINOIS GOLD
CIRCLE OF QUALITY PROGRAM – LARRY**

LILLY:

(Information Item):

Superintendent Lilly congratulated Hawthorne School Principal Lisa Jaco and staff involved with the Early Childhood Program. The school met eligibility requirements for the ExceleRate® Illinois Gold Circle of Quality. ExceleRate Illinois is the state's quality recognition and improvement system for early learning and development programs. Hawthorne School Principal Lisa Jaco received a letter from ExceleRate stating, "Achieving this designation demonstrates your school's commitment to providing quality early childhood education to children in your district." The letter also stated the designation will remain in effect until the next Illinois State Board of Education monitoring cycle

and included ExceleRate Illinois certificates recognizing the school's achievement and commitment to quality learning to be displayed in visible areas in the Hawthorne building to share with parents of the children served. In addition, the letter stated this recognition will be made public to inform families looking for early learning options for their children. Hawthorne Principal Lisa Jaco thanked the Board of Education and administration for their recognition of the program and said that she and the staff are busy working on another award of excellence.

**RECOGNITION OF SCHOOL
BOARD MEMBERS' DAY ON**

NOVEMBER 15, 2015: (Information Item):

Superintendent Larry Lilly recognized the school board members in honor of School Board Member Day (November 15, 2015) and expressed appreciation of the many board members in Illinois who serve willingly and diligently without pay by giving up many hours to ensure our students receive what they need in school to be successful.

**PRESENTATION OF DUAL CREDIT
STATISTICS AND CONSTRUCTION SKILLS
FOR THE 2016-17 SCHOOL YEAR – TIM
CONDON, CURRICULUM**

DIRECTOR: (Information Item):

Curriculum Director Tim Condon gave a PowerPoint presentation to the Board regarding the Mattoon High School dual credit request for Statistics and Construction Occupations 1 & II. Mr. Condon's first topic of discussion was to explain that dual credit classes are college classes students taken while in high school. For the dual credit request for Statistics, Mr. Condon reviewed course content and math course sequence. For the dual credit request for Construction Occupations 1 & II, he reviewed the course content for Basic Carpentry I (Juniors and Seniors), and the course content for Basic Carpentry II (Seniors) and concluded with a review of the current dual credit options (Juniors and Seniors) for Construction Occupations I & II. Mr. Condon completed his presentation by stating the next step was to attain approval by the Board of Education at the December 8, 2015 meeting. If approved, the course will be offered to students for the 2016-17 school year.

See Exhibit 7.1a

**PRESENTATION OF AGRICULTURAL
COURSE DESIGN FOR THE 2016-2017
SCHOOL YEAR – KARL RABE, MHS
AGRICULTURE INSTRUCTOR AND**

FFA ADVISOR: (Information Item):

MHS Agriculture Instructor and FFA Advisor Karl Rabe conducted a PowerPoint presentation regarding the Mattoon Agriculture Program at MHS. Information in his presentation included:

- Why is Agriculture Education Important?
- What is Agriculture Education?
- Current Offerings
- From an Educational Standpoint
- Benefits to Proposed Solution
- Proposed Course Offerings

Proposed changes for the 2016-17 school year Agriculture Program include the following:

1. Add another level of Agriculture Mechanics and allow 10th grade in addition to 11th and 12th grade to enroll.
 2. Change Biological Science and Applications in Agriculture (BSAA) – Plant to a full year class instead of ½ year.
 3. Change Biological Science and Applications in Agriculture (BSAA) – Animal to a full year class instead of a ½ year.
- Remove Introduction to Agriculture course
 - Remove Horticulture Management course

The Board of Education will be requested to take action at the next meeting of the Board on December 8, 2015.

See Exhibit 7.2a

Board Member Bob Miller expressed his appreciation regarding these presentations.

ADJOURNMENT:

Garner moved, seconded by Overton, to adjourn the meeting at 7:46 p.m.

Roll call vote as follows: Smith,aye; Standerfer,aye; Garner,aye; Kepley,aye; Miller,aye; Overton,aye; Skinlo,aye. Nays, none. Motion carried.