

March 21, 2017

The Board of Education of Community Unit School District Number Two met at 7:00 P.M., on Tuesday, March 21, 2017, in the Board of Education and Administrative Offices, 1701 Charleston Avenue, Mattoon, Illinois.

The meeting was called to order by Board President Michelle Skinlo.

ROLL CALL: Present: Colleen Garner, Robert Miller, Ashli Overton, Susan Smith, Bill Standerfer, Michelle Skinlo

Absent: Gary Kepley

RECEPTION OF VISITORS:

Board President Michelle Skinlo welcomed all visitors present and opened the floor to those wishing to address the board on agenda and non-agenda items.

Agenda:

Recognition of Young Authors Award Winners – Chris Bough, Riddle Elementary Assistant Principal

Riddle Elementary Assistant Principal Chris Bough recognized this year's Young Author Award winners:

Brooklynn Redfern – 3rd Grade Williams Elementary School
Vacation Gone Wrong – The main character, June, shares the experience of the family's vacation gone wrong. A mistake with a flight number causes the family to end up at a location far from the original designation of Hawaii. However, the family ended up enjoying the unexpected vacation in a whole new way.

Aiden Hudson – 5th Grade Riddle Elementary School
John's Journal – This was a realistic fiction story in which the main character, John Swine, made journal entries about the joys and hardships experienced by the pioneers on the Oregon Trail in 1857 as they pursued a better life..

Non-Agenda: None

CONSENT AGENDA:

The Consent Agenda, consisting of the following items, was presented to the Board for approval:

- Approval of the minutes of the regular meeting of the Board and of the minutes of the executive session meeting of the Board - both held on February 14, 2017, as presented

- Approval for payment of bills for February 2017 as presented
- Approval of the February 2017 Enrollment Report as presented – 3,472
- Approval of the 2017 Summer School schedules for Grades K-12 as presented

See Exhibit 3.4a; Exhibit 3.4b; Exhibit 3.4c

- Approval for membership in the Illinois High School association (IHSA) and the Illinois Elementary School Association (IESA)

See Exhibit 3.5a; 3.5b

- Freedom of Information Report - No requests received in the Superintendent's office since the last meeting.

Miller moved, seconded by Garner, to approve the Consent Agenda as presented.

Roll call vote as follows: Kepley,absent; Miller,aye; Overton,aye; Smith,aye; Standerfer,aye; Garner,aye; Skinlo, aye. Nays, none. Motion carried.

ANNUAL REPORT ON ENERGY PERFORMANCE CONTRACT – ROB BROWN, JOHNSON CONTROLS, INC.:

(Information Item)

Rob Brown and Bruce Combs from Johnson Controls presented the annual update regarding energy saving achieved for the Mattoon School District. This annual presentation is a requirement of the Mattoon District's contract with Johnson Controls.

See Exhibit 4.1a

BOARD ACTION TO AWARD INSURANCE BROKERAGE SERVICES CONTRACT FOR PROPERTY, CASUALTY, WORKERS COMPENSATION, SCHOOL BOARD LEGAL, AND OTHER COMMERCIAL INSURANCE POLICIES:

Administration presented the Board of Education with a recommendation for approval of Dimond Bros. for the Mattoon District's commercial insurance brokerage service. Following the recommendation, discussion was initiated by Board Member Bill Standerfer regarding the administrative

recommendation. Assistant Superintendent for Business and Superintendent Lilly explained in detail the amount of time that Assistant Superintendent for Business Tom Sherman, Assistant Superintendent for Human Resources Dr. David Skocy, Curriculum Director Tim Condron, and Superintendent Lilly, himself, put in during the past two weeks analyzing the two commercial insurance brokerage RFPs from Dimond Bros. and First Mid. In addition, Superintendent Lilly presented the Board with a Commercial Insurance Brokerage Comparison document to clarify and support the administrative decision to continue using Dimond Bros. for insurance brokerage services. Ultimately, the RFP process has saved the school district money. Superintendent Lilly said the selection process was “fair, objective, and transparent” and added that Dimond Bros. has provided good service to the Mattoon District for many years.

Miller moved, seconded by Overton, to approve the award of the insurance brokerage services contract for property, casualty, workers compensation, school board legal, and other commercial insurance policies to Dimond Bros. as presented.

Roll call vote as follows: Miller,aye; Overton,aye; Smith,aye; Standerfer,Nay; Garner,aye; Kepley,absent; Skinlo, aye. Ayes, five; Nays, one. Motion carried.

**BOARD ACTION TO APPROVE
THE PERSONNEL REPORT –**

M.C.U.S.D. #2:

Assistant Superintendent for Human Resources Dr. David Skocy presented the following C.U.S.D. #2 personnel report to the Board for approval:

Certified Resignations - C.U.S.D. #2

- Vickie Bradley retiring as Riddle Elementary School first grade teacher (effective for the 2017-18 school year)
- Jessica Nunez, resigning as Mattoon High School Social Science and Ninth Grade Team teacher(effective for the 2017-18 school year)
- Meri Stewart, retiring as Mattoon High School Special Education teacher(effective for the 2022-23 school year)
- Margaret Warrem, retiring as Mattoon High School Science teacher (effective for the 2022-23 school year)

Certified Appointments – C.U.S.D. #2

- Kelsey Bolin, first grade teacher at Riddle Elementary School (effective for the 2017-18 school year)
- Samantha Maurer, second grade teacher at Riddle Elementary School (effective for the 2017-18 school year)

- Linda Lewis, substitute teacher (effective immediately)
- Haley Michael, substitute teacher (effective for the 2017-18 school year)
- Melody Parks, substitute teacher (effective immediately)
- Kirsten Taylor, school psychologist-intern (effective for the 2017-18 school year)

Classified Appointments - C.U.S.D. #2

- Hilary Smith, Pre-School Paraprofessional at Hawthorne School (effective April 3, 2017)
- Jason Browning, substitute bus driver (effective immediately)
- Kari Miller, substitute supervisor (effective immediately)
- Melissa Potter, summer substitute custodian (effective May 24, 2017)
- Hilary Rawlings substitute nurse (effective immediately)
- Jamie Worker, substitute nurse (effective immediately)
- Joan Zauner, substitute paraprofessional (effective immediately)
- Stacey Birdsong, volunteer (effective immediately)
- Cheryl Blair, volunteer (effective immediately)
- Robert Blair, volunteer (effective immediately)
- Bonnie Miller, volunteer (effective immediately)
- Peter Wiles, volunteer (effective immediately)

Extra Duty Resignations – C.U.S.D. #2

- Mikayla Grant, resigning as Mattoon Middle School Head Dance Team Coach (effective immediately)
- Lauren Haskins, resigning as Mattoon High School Varsity Cheer Coach (effective immediately)
- Jessica Huffman, resigning as Mattoon High School Assistant Varsity Cheer Coach (effective immediately)
- Jordan Shore, resigning as Mattoon Middle School Head Cheer Coach (effective immediately)

Roll call vote as follows: Overton,aye; Smith,aye; Standerfer,Nay; Garner,aye; Kepley,absent; Miller,aye; Skinlo, aye. Ayes, five; Nays, one. Motion carried.

EXECUTIVE SESSION: None.

ADJOURNMENT: Garner moved, seconded by Overton, to adjourn the meeting at 7:48 p.m.

Roll call vote as follows: Smith,aye; Standerfer,aye; Garner,aye; Kepley,absent; Miller,aye; Overton,aye; Skinlo, aye. Nays, none. Motion carried.

President

Date April 18 , 2017

Secretary