

October 10, 2017

The Board of Education of Community Unit School District Number Two met at 7:00 P.M., on Tuesday, October 10, 2017, in the Board of Education and Administrative Offices, 1701 Charleston Avenue, Mattoon, Illinois.

The meeting was called to order by Board President Michelle Skinlo and roll call taken.

ROLL CALL: Present: Gary Kepley, Ashli Overton, Susan Smith,
Bill Standerfer, Erika Weaver, Michelle Skinlo,

Garner arrived at 7:02 a.m.

RECEPTION OF VISITORS:

Board President Michelle Skinlo welcomed all visitors present and provided the following directions for anyone wanting to address the board:

As a school board, we welcome public comments. Please limit comments to five minutes per speaker. Everyone be respectful to each other. The school board has been cautioned by the state's attorney and our school attorney about saying anything that would impede the investigation or violate the student records act regarding the Sept. 20 incident. That being said, I would encourage board members to be good listeners and ask any clarifying questions.

Skinlo read prepared comments thanking students, staff, and first responders for their actions during the Sept. 20, 2017 shooting incident:

I would like to take this opportunity, on behalf of the Board of Education, to express our gratitude and appreciation to all students, staff, community members, and first responders that kept our Mattoon High School students safe during the September 20th incident. To the courageous students and staff members, our deepest appreciation goes out to you. We are forever grateful for your quick action to protect our students. To the first responders, your protection and service to our students and staff was remarkable. We truly appreciate all you do for our community each and every day.

As we continue to heal in the days and months ahead, the Board asks the administration and staff for the following:

1. Maintain focus on the healing of students, staff, and families throughout our community.
2. Review and revise our building safety plans with first responders.
3. Review and enhance social-emotional instructional programs.
4. Explore partnerships with health providers to offer guidance and support in meeting our children's mental health needs.

We will continue to heal and enhance opportunities for our students.

I encourage all of us to work together for our students, staff, and community to remain MattoonStrong!

Agenda: None

Non-Agenda: None

CONSENT AGENDA:

The Consent Agenda, consisting of the following items, was presented to the Board for approval:

- Approval of the minutes of the regular meeting of the Board held on September 12, 2017 and approval of the minutes of the Executive Session meeting of the Board held on September 12, 2017
- Financial – Approval of payment of September 2017 bills as presented
- Monthly financial reports by fund
- Budget to Actual Report
- Approval of the September 2017 Enrollment Report as presented
- Appointment of Ashli Overton as Board Delegate to the 2017 IASB Delegate Assembly
- Freedom of Information Report-No requests received

Kepley moved, seconded by Overton, to approve the Consent Agenda as presented.

Roll call vote as follows: Kepley, aye; Overton, aye; Smith, aye; Standerfer, aye; Weaver, aye; Garner, aye; Skinlo, aye; Nays, none. Motion carried.

**PRESENTATION OF THE 2017
CERTIFICATE OF TAX LEVY FOR
MATTOON C.U.S.D. #2 FOR ACTION
AT THE DECEMBER 12, 2017 SCHOOL
BOARD MEETING:** (Information Item):

Assistant Superintendent for Business Tom Sherman presented the 2017 tax levy. Board members were provided with a 2017 Financial Booklet. Key numbers include an estimated school district EAV of \$326,902,589 which represents a 1.32 percent increase over last year. Sherman added the school district's portion of property taxes in 2016 payable in 2017 had decreased to \$4.17 from the previous year which was \$4.74.

No action was requested. Action will be requested at the December board meeting after the proposed levy has met its 30 day requirement mandated by law.

See Exhibit 4.1a

**BOARD ACTION TO AWARD
HIGH BID FOR THE 2017-2018
BUILDING TRADES HOUSE
LOCATED AT 2013 EVERGREEN
COURT, MATTOON, IL:**

Assistant Superintendent for Business Tom Sherman recommended the Board of Education approve a bid of \$151,100 submitted by Linda Wells for the purchase of the 2017-2018 Mattoon High School Building Trades house located at 2013 Evergreen Court. Wells was the only bidder. The reserve bid was set at \$150,000.

Garner moved, seconded by Overton, to approve the bid submitted by Linda Wells for the purchase of the 2017-2018 Building Trades House at 2013 Evergreen Court for \$151,100.

Garner moved, seconded by Overton, to approve the Consent Agenda as presented.

Roll call vote as follows: Overton, aye; Smith, aye; Standerfer, aye; Weaver, aye; Garner, aye; Kepley, aye; Skinlo, aye. Nays, none. Motion carried.

PERSONNEL REPORT –
C.U.S.D. #2:

Assistant Superintendent for Human Resources Dr. David Skocy presented the following C.U.S.D. #2 personnel report to the Board for approval:

Certified Resignations - C.U.S.D. #2

-Tracey Uphoff is retiring as Williams Elementary School Special Education teacher, effective for the 2018-19 school year.

Certified Appointments - C.U.S.D. #2

Employment is contingent upon and subject to a background check and Illinois Criminal Background Investigation.

-Connie Albin, substitute teacher, effective immediately
-Jason Enyart substitute teacher, effective immediately
-Hailey Martinez, substitute teacher, effective immediately
-Cody McDougall, substitute teacher, effective immediately
-Amy Mehrle, substitute teacher, effective immediately
-Marilyn Purcell, substitute teacher, effective immediately
-Brittany Sterling, substitute teacher, effective immediately
-Colleen Storm, substitute teacher, effective immediately
-Justin Strawn, substitute teacher, effective immediately

Classified Resignations - C.U.S.D. #2

-Richard Hawn retiring as Mattoon High School custodian, effective December 8, 2017
-Linda Wells, retiring as Executive Secretary to the Superintendent, effective December 29, 2017.

Classified Appointments - C.U.S.D. #2

Employment is contingent upon and subject to a background check and Illinois Criminal Background Investigation.

-Rachel Frederick, nurse at Williams Elementary School, effective September 19, 2017
-Jami McConnaha, bus aide, Operational Service Center, effective September 13, 2017
-Tamara Pruitt, classroom paraprofessional at Armstrong Center, effective immediately

- Megan Butler, substitute paraprofessional, effective Immediately
- Wendy Brush, as a substitute supervisor, effective immediately

Classified Appointments - C.U.S.D. #2

Employment is contingent upon and subject to a background check and Illinois Criminal Background Investigation.

- Stacy Carrington, substitute supervisor, effective immediately
- Kaitlyn Holland, substitute supervisor, effective immediately
- Kalee Ferguson, substitute paraprofessional, effective immediately
- Christina McKee, substitute supervisor, effective immediately
- Nella “Kay” Pease, substitute secretary and substitute bus aide, effective immediately
- Jennifer Webb, a substitute secretary, effective immediately
- Jennifer Harp, volunteer, effective immediately
- Bethany Hill, volunteer, effective immediately
- Amber Jamison, volunteer, effective immediately
- Regina Lane, volunteer, effective immediately
- Robert L. Miller, volunteer, effective immediately
- Amanda Perdomo volunteer, effective immediately
- Marilyn Purcell, volunteer, effective immediately
- Alisa Taylor, volunteer, effective immediately
- Joseph Webb, volunteer, effective immediately
- Kevin Wright, volunteer, effective immediately

Garner moved, seconded by Smith, to approve the October 10, 2017. Personnel Report as presented.

Roll call vote as follows: Smith, aye; Standerfer, aye; Weaver, aye; Garner, aye; Kepley, aye; Overton, aye; Skinlo, aye. Nays, none. Motion carried.

BOARD ACTION TO APPROVE
THE MERGER OF THE MATTOON
CUSD#2 NEIL ARMSTRONG PROGRAM
WITH THE EASTERN ILLINOIS AREA OF
SPECIAL EDUCATION (EIASE)
DIAGNOSTIC AND DEVELOPMENT

**CENTER (DDC) TO BE OPERATED AND
ADMINISTERED BY EIASE BEGINNING**

THE 2018-2019 YEAR: Superintendent Larry Lilly recommended the board approve the merger of the Mattoon CUSD#2 Neil Armstrong Program with the Eastern Illinois area of Special Education (EIASE) Diagnostic and Development Center (DDC) to be operated and administered by EIASE beginning the 2018-2019 Year.

Smith moved, seconded by Kepley, to approve the merger of the Mattoon CUSD#2 Neil Armstrong Program with the (EIASE) program (DDC) to be operated and administered by EIASE beginning the 2018-2019 year as presented.

Roll call vote as follows: Standerfer, aye; Weaver, aye; Garner, aye; Kepley, aye; Overton, aye; Smith, aye; Skinlo, aye. Nays, none. Motion carried.

See Exhibit 6.1a

**BOARD ACTION TO APPROVE
A MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN THE MATTOON
BOARD OF EDUCATION AND THE
EXECUTIVE BOARD OF EASTERN ILLINOIS
AREA OF SPECIAL EDUCATION ALLOWING
NEIL ARMSTRONG TEACHERS TO TRANSFER
EMPLOYMENT TO EIASE PURSUANT TO SECTION
10-21.12 OF THE ILLINOIS SCHOOL CODE
(105 ILCS 5/10-21.12) BEGINNING THE 2018-2019**

SCHOOL YEAR: Superintendent Larry Lilly recommended the board approve the memorandum of understanding by and between the Mattoon Board of Education and the Executive Board of Eastern Illinois Area of Special Education as presented.

Overton moved, seconded by Garner, to approve the memorandum of understanding by and between the Mattoon Board of Education and the Executive Board of Eastern Illinois Area of Special Education allowing Neil Armstrong teachers to transfer employment to EIASE pursuant to Section 10-21.12 of the Illinois School Code (105 ILCS 5/10-21.12) beginning the 2018-2019 school year.

Roll call vote as follows: Weaver, aye; Garner, aye; Kepley, aye; Smith, aye; Standerfer, aye; Skinlo, aye. Nays, none. Motion carried.

**BOARD ACTION TO CLOSE
HAWTHORNE SCHOOL AS
A MATTOON CUSD#2
OPERATED FACILITY
BEGINNING THE 2018
-2019 SCHOOL YEAR:**

Superintendent Larry Lilly recommended the board approve the closing of Hawthorne School as a Mattoon CUSD#2 operated facility beginning the 2018-2019 school year.

Smith moved, seconded by Kepley, to approve the closing of Hawthorne School as a Mattoon CUSD#2 operated facility beginning the 2018-2019 school year.

Roll call vote as follows: Garner, aye; Kepley, aye; Overton, aye; Smith, aye; Standerfer, aye; Weaver, aye; Skinlo, aye. Nays, none. Motion carried.

**BOARD ACTION TO APPROVE
FRANKLIN SCHOOL AS A
MATTOON CUSD#2 OPERATED
PRE-SCHOOL BEGINNING THE 2018-
2019 SCHOOL YEAR:**

Superintendent Larry Lilly recommended the board approve Franklin School as a Mattoon CUSD#2 operated facility beginning the 2018-2019 school year.

Garner moved, seconded by Kepley, to approve Franklin School as a Mattoon CUSD#2 operated facility beginning the 2018-2019 school year.

Roll call vote as follows: Kepley, aye; Overton, aye; Smith, Standerfer, aye; Weaver, aye; Garner, aye; Skinlo, aye. Nays, none. Motion carried.

NEW BUSINESS: NONE

EXECUTIVE SESSION: Overton moved, seconded by Kepley to adjourn to Executive Session at 7:32 p.m. to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

A voice vote of “ayes” carried the motion.

Board President Michelle Skinlo declared the motion carried and the Board to be in closed session.

Others present for the Executive Session were:
Superintendent Mr. Larry Lilly, Assistant Superintendent for Human Resources Dr. David Skocy, Assistant Superintendent for Business Mr. Tom Sherman, and Curriculum Director Mr. Tim Condon

**OPEN SESSION
RECONVENED:**

Board President Michelle Skinlo declared Executive Session closed and Open Session reconvened at 8:51 p.m.

ADJOURNMENT:

Garner moved, seconded by Kepley, to adjourn the meeting at 8:51 p.m.

Roll call vote as follows: Smith, aye; Standerfer, aye; Weaver, aye; Garner, aye; Kepley, aye; Overton, aye; Skinlo, aye. Nays, none. Motion carried.

President

Date November 14, 2017

Secretary