

March 10, 2020

The Board of Education of Community Unit School District Number Two met at 7:00 P.M., on Tuesday, March 10, 2020, in the Board of Education and Administrative Offices, 1701 Charleston Avenue, Mattoon, Illinois.

The meeting was called to order by Board President Michelle Skinlo.

ROLL CALL: Present: Ashli Overton, John Hedges, Gary Kepley,
Michelle Skinlo, Erika Weaver arrived at 7:03 p.m.

Absent: Colleen Garner and Susan Braun

**INTERIM
SUPERINTENDENT**

Tim Condron, assistant superintendent of business, served as acting superintendent as Superintendent Larry Lilly was not in attendance.

**APPOINT SECRETARY
PRO TEM**

Ashli Overton was appointed as secretary pro tem as Board Secretary Susan Braun was not in attendance.

**RECEPTION OF
VISITORS:**

Board President Michelle Skinlo welcomed all visitors present and opened the floor to those wishing to address the board about agenda and non-agenda items.

Agenda: None

Non-Agenda:

Arland D. Williams Jr. Elementary School third-graders in the enrichment class performed a song about the “7 Habits of Highly Effective People.” The district has implemented curriculum focused on the seven habits.

CONSENT AGENDA:

The Consent Agenda, consisting of the following items, was presented to the Board for approval:

- Approval of the minutes of the regular meeting of the Board and of the minutes of the executive session meeting of the Board - both held on February 11, 2020 as presented
- Approval for payment of bills for February 2020 as presented

- Approval of the February 2020 Enrollment Report as presented – 3,248
- Approval of the 2020 Summer School schedules for Grades K-12 as presented
- Approval of membership in the Illinois High School Association (IHSA) and the Illinois Elementary School Association (IESA)
- Approval for business office to prepare the FY21 budget
- Approval of the MHS Winter Guard Trip to Springfield, MO March 27-28, 2020
- Approval of MHS trip to Washington DC for Presidential Inauguration Jan. 18-21, 2021
- Freedom of Information Report – We had no Freedom of Information requests this month.

Overton moved, seconded by Hedges, to approve the Consent Agenda as presented.

Roll call vote as follows: Overton, aye; Braun, absent; Hedges, aye; Weaver, aye; Garner, absent; Kepley, aye; Skinlo, aye. Nays, none. Motion carried.

BOARD ACTION TO APPROVE THE RENEWAL OF FIRST AGENCY, INC. AS THE 2020-21 STUDENT AND ATHLETIC ACCIDENT CARRIER:

Tim Condron, assistant superintendent of business, recommended the Board approve the Renewal of First Agency, Inc. as the 2020-21 student and athletic accident carrier. The supplemental insurance is optional for families. There is no cost to the district.

Weaver moved, seconded by Overton, to approve the renewal of First Agency, Inc. as the 2020-21 student and athletic accident carrier.

Roll call vote as follows: Hedges, aye; Weaver, aye; Garner, absent; Kepley, aye; Overton, aye; Braun, absent; Skinlo, aye. Nays, none. Motion carried.

BOARD ACTION TO SOLICIT BIDS FOR FRANKLIN PRESCHOOL CIRCLE DRIVE, SIDEWALKS, AND PARKING LOT AS COMPREHENSIVE

PROJECT: Tim Condron, assistant superintendent for business, requested board approval to solicit bids for Franklin Preschool's circle drive, sidewalks, and parking lot as comprehensive project.

Weaver moved, seconded by Kepley, to solicit bids for Franklin Preschool's circle drive, sidewalks, and parking lot as comprehensive project.

A voice vote of ayes carried the motion.
Garner absent, Braun absent.

BOARD ACTION TO SOLICIT BIDS FOR FRANKLIN PRESCHOOL PRESCHOOL CIRCLE DRIVE AND SIDEWALKS AS

ALTERNATE BID 1: Assistant Superintendent for Business Tim Condron requested board approval to solicit bids for the circle drive and sidewalks at Franklin Preschool as alternate bid 1.

Overton moved, seconded by Hedges, to solicit bids for Franklin Preschool's circle drive and sidewalks alternate bid 1.

A voice vote of ayes carried the motion.
Garner absent, Braun absent

BOARD ACTION TO SOLICIT BIDS FOR FRANKLIN PRESCHOOL PARKING LOT AS

ALTERNATE BID 2: Tim Condron, assistant superintendent of business, requested board approval to solicit bids for the parking lot at Franklin Preschool as alternate bid 2.

Kepley moved, seconded by Overton, to solicit bids for Franklin Preschool's parking lot.

A voice vote of ayes carried the motion.
Garner absent, Braun absent

**BOARD ACTION TO APPROVE
THE PERSONNEL REPORT –**

M.C.U.S.D. #2: Assistant Superintendent for Human Resources Dr. David Skocy presented the following C.U.S.D. #2 personnel report to the Board for approval:

Certified Appointments - C.U.S.D. #2

- Nichole Epperson, as Mattoon Middle School ELA and math teacher, effective 2020-21 school year
- Jenna Hilligoss, Riddle Elementary School 5th grade teacher, effective 2020-21 school year
- Jacob Evans, as a substitute teacher, effective immediately
- Merrie Henderson, as a substitute teacher, effective immediately
- McKenzie Vilaro, as a substitute teacher, effective immediately

Certified Resignations – C.U.S.D. #2

- Debra Berkheimer, retiring as Williams Elementary School paraprofessional, effective June 30, 2020
- Kenneth Cobb, is retiring as Transportation Service Center bus driver, effective June 30, 2020
- Kathy Hennecke, is retiring as Riddle Elementary School paraprofessional, effective at the end of the 2019-20 school year
- Anita Kollmann, retiring as Williams Elementary School paraprofessional, effective June 30, 2020

Classified Appointments-C.U.S.D.#2

- Wendi Brush, as a substitute secretary and substitute supervisor, effective immediately
- Ciara Hayes, as a substitute nurse, effective immediately
- Robert Jaco, as a substitute bus aide, effective immediately
- Tammy Jordan, as a substitute supervisor,

- effective immediately
- Jared Lamb, as a substitute supervisor, effective immediately
- Christine Roberts, as a substitute supervisor, effective immediately
- Nicole Waterman, as Transportation Service Center substitute bus aide, effective immediately
- Lori Westra, as a substitute nurse, effective immediately
- Clint Abbott, as a volunteer, effective immediately
- Derek Davis, as a volunteer, effective immediately
- Timothy Dosch, as a volunteer, effective immediately
- Charlotte Erickson, as a volunteer, effective immediately
- John Hedges, as a volunteer, effective immediately
- Timothy Lawyer, as a volunteer, effective immediately
- Frank Luksander, as a volunteer, effective immediately
- Spring Pope, as a volunteer, effective immediately
- Kyla Potter, as a volunteer, effective immediately
- Andrew Tibbs, as a volunteer, effective immediately

Extra Duty Resignations - C.U.S.D. #2

- Shad Huddleston, is resigning as Mattoon High School JV boys' soccer coach, effective at the end of the 2019-20 school year
- Brandi Oberhill, is resigning as Riddle Elementary School RTI Co-coordinator, effective at the end of the 2019-20 school year

Extra Duty Appointments - C.U.S.D. #2

- Meredith Perez, as Mattoon High School JV girls' softball coach, effective immediately

-Nicole Renshaw, as Mattoon High School JV boys' soccer coach, effective for the 2020-21 school year

Weaver moved, seconded by Overton to approve the Personnel Report for C.U.S.D. #2 as presented.

Roll call vote as follows: Overton, aye; Braun, absent; Hedges, abstained; Weaver, aye; Garner, absent; Kepley, aye; Skinlo, aye. Motion carried.

PRESENTATION OF 2020 U.S. CENSUS

-KRIS MALESKE:

(Information item)

Kris Maleske, community services/transportation director and Kasey Considine, marketing and communications specialist, Coles Together, discussed the importance of completing the 2020 U.S. Census. The numbers from the Census are critical in determining funding for states and legislative representation as well as determining funding for our district. Maleske encouraged everyone when they receive the Census through the mail to complete it. There are several options to complete the census including completing it online and then emailing it making it simple for those with Internet access to expedite the process.

See Exhibit 7.1a

EXECUTIVE SESSION: None

ADJOURNMENT:

Weaver moved, seconded by Overton to adjourn the meeting at 7:37 p.m

Roll call vote as follows: Hedges, aye; Weaver, aye; Garner, absent; Kepley, aye; Overton, aye; Braun, absent; Skinlo, absent; Nays, none. Motion carried.

. (Michelle Skinlo left at 7:33 p.m.)

_____ President

Date April 14, 2020

_____ Secretary