

May 12, 2020

The Board of Education of Community Unit School District Number Two met remotely at 7:00 P.M., on Tuesday, May 12, 2020. The board met remotely through the use of Google Hangouts Meeting and a call number. The remote meeting was in accordance with Illinois Gov. Pritzker's suspension of certain open meeting act requirements because of COVID-19. Superintendent Lilly was physically in attendance at the boardroom and was available to welcome anyone wishing to attend the meeting in person.

The meeting was called to order by Board President Michelle Skinlo.

ROLL CALL: Present: Colleen Garner, Gary Kepley, Ashli Overton, Susan Braun, John Hedges, Erika Weaver, Michelle Skinlo

Absent: None

RECEPTION OF VISITORS:

Board President Michelle Skinlo welcomed all visitors present and opened the floor to those wishing to address the board about agenda and non-agenda items.

Agenda: None

Non-Agenda: None

CONSENT AGENDA: The Consent Agenda, consisting of the following items, was presented to the Board for approval:

- Approval of the minutes of the regular meeting of the Board of Education April 14, 2020 as presented
- Approval for payment of bills for April 2020 as presented
- Approval of the April 2020 Enrollment Report as presented – 3,250
- Appointed Kent Metzger as Annual District Asbestos Inspector

- Appointed Tom Sherman as District IMRF Authorized Agent
- Approval Johnson Controls, Inc Annual Report
- Freedom of Information Report – There were no Freedom of Information requests

Braun moved, seconded by Weaver, to approve the Consent Agenda as presented.

Roll call vote as follows: Kepley, aye; Overton, aye; Braun, aye; Hedges, aye; Weaver, aye; Garner, aye; Skinlo, aye. Nays, none. Motion carried.

PRESENTATION OF TENTATIVE AMENDED FY20 BUDGET FOR FINAL APPROVAL ON JUNE 30, 2020 AND SET AMENDED FY20 BUDGET HEARING FOR

NOON JUNE 30, 2020: Incoming Assistant Superintendent of Business Tom Sherman presented the Tentative Amended FY20 budget for final approval June 30, 2020. Sherman estimated revenues at \$38,042,989 and expenditures at \$37,753,897. Sherman said expenses were down because the district cancelled field trips, professional development travel and meetings for teachers and board members and weren't needing substitutes all due to the closures of the coronavirus. Sherman requested board approval to set an amended FY20 Budget Hearing for noon June 30, 2020.

Braun moved, seconded by Weaver, to set the amended FY20 Budget Hearing for noon June 30, 2020.

A voice vote of ayes carried the motion.

BOARD ACTION TO RENEW PHOTOGRAPHY AGREEMENT WITH GAINES PHOTO FOR THE 2020-2021 SCHOOL YEAR

PROJECT: Tim Condron, assistant superintendent for business, requested board approval to renew the photography agreement with Gaines Photo for the 2020-2021 school year. The Illinois State Board of Education requested school boards keep business transactions and solicitation and awarding of contracts to a minimum at this time during the closures due to coronavirus. Following the ISBE's directives, Condron recommended extending the agreement with Gaines for the 2020-2021 school year. Bids for a

three-year contract are scheduled to be solicited in the spring of 2021.

Garner moved, seconded by Braun, to renew the contract with Gaines Photography for the 2020-2021 school year.

Roll call vote as follows: Braun, aye; Hedges, aye; Weaver, abstained; Garner, aye; Kepley, aye; Overton, aye; Skinlo, aye. Motion carried.

BOARD ACTION TO RENEW INSURANCE BROKERAGE SERVICES CONTRACT FOR PROPERTY, CASUALTY, WORKERS COMPENSATION, SCHOOL BOARD LEGAL, AND OTHER COMMERCIAL INSURANCE POLICIES TO DIMOND BROS. INSURANCE

FOR THE 2020-2021 SY: Tim Condron, assistant superintendent for business, requested board approval to renew the insurance brokerage services contract for property, casualty, workers compensation, school board legal, and other commercial insurance policies to Dimond Bros. Insurance for the 2020-2021 school year. The Illinois State Board of Education requested school boards keep business transactions and solicitation and awarding of contracts to a minimum at this time during the closures due to coronavirus. Following the ISBE's directives, Condron recommended extending the agreement with Dimond Bros. for the 2020-2021 school year. Bids for a three-year contract are scheduled to be solicited in the spring of 2021.

Kepley moved, seconded by Overton, to renew the contract with Dimond Bros. as presented for the 2020-2021 school year.

Roll call vote as follows: Hedges, aye; Weaver, aye; Garner, aye; Kepley, aye; Overton, aye; Braun, aye; Skinlo, aye. Motion carried.

BOARD ACTION TO ADOPT RESOLUTION AUTHORIZING THE ISSUANCE OF TAX ANTICIPATION WARRANTS FOR \$6,000,000 AND ISSUE NOTES IN THAT SUM TO DEFRAY EXPENSES OF THE DISTRICT FOR THE

EDUCATION FUND: Incoming Business Manager Tom Sherman requested board action to authorize the issuance of tax anticipation warrants and issue notes in the sum or \$6,000,000. Sherman said this is being done as a precautionary move in case there is a

shortfall in funding from the State of Illinois. If funding from the state is received, there will be no reason to authorize the tax anticipation warrants. Because of uncertainty in funding from the State of Illinois in previous years, the board approved to authorize Tax Anticipation Warrants in 2015 and 2016 but didn't have to follow through because funding from the State was received.

Kepley moved, seconded by Overton, to adopt resolution authorizing Tax Anticipation Warrants as presented.

Roll call vote as follows: Weaver, aye; Garner, aye; Kepley, aye; Overton, aye; Braun, aye; Hedges, aye; Skinlo, aye. Motion carried.

**APPOINT SECRETARY
PRO TEM**

Ashli Overton was appointed as secretary pro tem as Board Secretary Susan Braun was out of town and was not able to sign the minutes.

Garner moved, seconded by Braun to appoint Ashli Overton secretary pro tem to sign documents including the March and April minutes from the Board of Education meetings while Board Secretary Susan Braun is out of town.

A voice vote of ayes carried the motion.

**BOARD ACTION TO APPROVE
THE PERSONNEL REPORT –**

M.C.U.S.D. #2: Assistant Superintendent for Human Resources Dr. David Skocy presented the following C.U.S.D. #2 personnel report to the Board for approval:

Certified Appointments - C.U.S.D. #2

-Jennifer Black, as Riddle Elementary School fifth grade teacher, effective 2020-21 school year

-Jennifer Ferrar, as Riddle Elementary School third grade teacher, effective 2020-21 school year

Certified Resignations – C.U.S.D. #2

- Delores Easter, retiring as Williams Elementary School supervisor, effective June 1, 2020
- Malynda Hamilton, resigning as Williams Elementary School supervisor, effective, 2019-2020 school year

Classified Leave of Absence – C.U.S.D.#2

- Joel VanVoorhis, requesting a one-year unpaid leave of absence, effective, 2020-21 school year

Classified Appointments-C.U.S.D.#2

- Allie Conlon, as Franklin Preschool home visitor teacher, effective July 1, 2020
- Ruben Young, as Transportation Service Center bus driver, effective for the 2020-21 school year

Extra Duty Resignations - C.U.S.D. #2

- Katie Blomquist, resigning as Mattoon Middle School assistant dance coach, effective for the 2019-20 school year

Overton moved, seconded by Garner to approve the Personnel Report for C.U.S.D. #2 as presented.

Roll call vote as follows: Garner, aye; Kepley, aye; Overton, aye; Braun, aye; Hedges, aye; Weaver, aye; Skinlo, aye. Motion carried.

PRESENTATION OF UPDATED BOARD POLICIES FROM ILLINOIS ASSOCIATION OF SCHOOL BOARDS (IASB)

LEGAL DIVISION: Larry Lilly, superintendent, said the Illinois Association of School Boards recently sent changes in board policies. Lilly said action would be requested at the June 9, 2020 school board meeting. Lilly said there weren't many changes; mostly changes to footnotes. These proposed board policies are available in paper copies, a flash drive and through Google Share.

BOARD ACTION TO APPROVE FY21 CONSOLIDATED

EPLAN: Christy Hild, student services director, requested board approval to write a proposal for funding for FY21 Consolidated e-Plan. Last year, the proposal, which received approval for funding, included Competency-Based Learning, Leader in Me and Technology. Hild said she planned to base the new proposal using those same three initiatives.

Overton moved, seconded by Hedges to approve the Personnel Report for C.U.S.D. #2 as presented.

Roll call vote as follows: Overton, aye; Braun, aye; Hedges, aye; Weaver, aye; Garner, aye; Kepley, aye; Skinlo, aye. Motion carried.

PRESENTATION ON INTENT TO APPLY FOR TITLE I FUNDING

DISTRICT WIDE: Christy Hild, student services director, said Title I funds, once only available for elementary school initiatives, has expanded to grades district wide. Hild said the majority of the funds will still be applied to elementary school programs such as early interventions, funds will also be applied to cooperative learning opportunities, decreasing the digital divide, and Leader-in-Me initiatives.

EXECUTIVE SESSION: None

ADJOURNMENT:

Weaver moved, seconded by Overton to adjourn the meeting at 7:46 p.m.

A voice vote of ayes carried the motion.

_____ President

Date June 9, 2020

_____ Secretary